

# Denial of Class Credit Appeal Form

*A classroom teacher, at his or her discretion, may forward to the building administration a notice of referral for denial of class credit. The classroom teacher, at his or her discretion, may thereafter rescind said notice, or having rescinded said notice, reinstate it any time for attendance and classroom work related behavior together with a brief explanation thereof, until a week before the meeting of the building Attendance Committee. (Policy 3122)*

Student Name \_\_\_\_\_ Grade in School (9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup>) \_\_\_\_\_

Name of Course \_\_\_\_\_ Teacher Name \_\_\_\_\_

Final Grade in Course \_\_\_\_\_ # of Non-School Related Absences \_\_\_\_\_

I hereby request that I be allowed to appeal to regain credit for this course.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

State the reasons below why you should be allowed to regain your credit for the course listed above.

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**If you have any questions, please contact your student's high school (Kamiakin 222-7000, Kennewick 222-7100, Southridge 222-7200).**

Copy 1 – Office

Copy 2 – Teacher

Copy 3 – Student/Family