

KENNEWICK SCHOOL DISTRICT NO. 17
SCHOOL BOARD MEETING
ADMINISTRATION BUILDING
APRIL 20, 2016

MINUTES

MEMBERS PRESENT

Dawn Adams, President of the Board; Heather Kintzley, Vice President of the Board (arriving late); Ron Mabry, Board Member; Ben Messinger, Board Member; Charlie Landefeld, Student Representative to the Board; and Dave Bond, Superintendent and Secretary of the Board.

Cabinet Members: Chuck Lybeck, Associate Superintendent of Curriculum Services; Doug Christensen, Assistant Superintendent of Human Resources; Ron Williamson, Assistant Superintendent of Secondary Education; Greg Fancher, Assistant Superintendent of Elementary Education; Vic Roberts, Executive Director of Business Operations; Robyn Chastain, Director of Communication and Public Relations.

Other Guests: Bronson Brown, Attorney; Mick McFarland, Attorney.

MEMBERS ABSENT

Brian Brooks, excused.

CALL TO ORDER

President Dawn Adams called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance with approximately 15 staff and guests in attendance.

COMMUNICATIONS FROM PARENTS, STAFF, AND RESIDENTS

None.

CONSENT ITEMS

Motion by Ben Messinger to approve the consent items as presented.

Seconded by Ron Mabry.

Roll call vote:	Messinger	Aye
	Mabry	Aye
	Adams	Aye

Motion carried 3-0.

The consent items were as follows:

- Minutes of Regular Board Meeting March 23, 2016

- Personnel Actions – Certificated, Classified and Extracurricular
- Payroll and Vouchers Ending March 31, 2016
- Budget Status Report Ending March 31, 2016
- Candidates for Early Graduation
- 2016-2017 Calendar
- Authorize Purchase of Approximately 7.25 Acres of BNSF Property
- Resolution No. 6 2015-2016; Westgate Elementary Intent to Construct
- Resolution No. 7 2015-2016; Westgate Elementary New-In-Lieu Project Acceptance of Bid and Award of Contract
- Resolution No. 8 2015-2016; Authorize Sale of Surplus Property
- Resolution No. 9 2015-2016; Delegating Authority to WIAA

Superintendent Dave Bond noted that, with the approval of the Consent Items, two new principals were hired for Washington Elementary and Southridge High School. Assistant Superintendent of Elementary Education Greg Fancher introduced Ryan Rettig as the new principal of Washington Elementary School. Assistant Superintendent of Secondary Education Ron Williamson introduced Molly Hamaker-Teals as the new principal of Southridge High School.

Assistant Superintendent of Human Resources Doug Christensen introduced Natalie Nelson, the new KEA President. Ms. Nelson will be taking the position on April 25th due to Teri Staudinger's resignation.

SUPERINTENDENT/BOARD MEMBER REPORT

Superintendent

Superintendent Bond reported that the Board members have been invited by the African Americans for an Academic Society to attend a Student Recognition Program on Sunday, May 15, 2016. He asked the Board members to let Kristi know if they are interested in attending.

Mr. Bond shared a press release and photo of playground equipment for which the District received a \$200K grant from OSPI. He stated that the District had planned to spend \$400-\$500K for the playground equipment but the grant will now cover \$200K of that cost. Mr. Bond noted that Vic Roberts will provide more information on the grant later in the Board meeting.

Mr. Bond reported that the District has been working on a triangle of land at Southridge High School about which concerned citizens at an apartment complex next door have complained. He stated that last year dirt was moved from the Chinook Middle School site to level off that piece of land and the District had planned to irrigate that area but KID wouldn't allow us to extend the irrigation. The Grounds crew is watering the area now and it will be sprayed with hydroseed material to keep the dust from blowing around. Superintendent Bond reported that the District is aware of the dust issue for the neighbors and it is being addressed.

Board Member

Ben Messinger reported that he attended the exit conference for the audit performed on the District by the Washington State auditors. He stated that he is pleased with District's performance and there were no management letters or findings. Superintendent Bond gave kudos to Vic Roberts, Marty Rose and the Business Office staff for the positive audit results.

REPORTS AND DISCUSSIONS

Student Safety Survey Results

Greg Fancher, Assistant Superintendent of Elementary Education and Ron Williamson, Assistant Superintendent of Secondary Education, presented results of the spring 2016 student safety survey. Mr. Fancher compared the 2014 survey results to this year's results and reported that the 2016 District averages show that the District once again met the 90% goal for safety, but that safety on the bus had the lowest score. He also noted that feeling safe outside is approaching the 90% goal. After questions from Board members about why results in the areas of feeling safe outside the school and on the bus at several schools were lower this year than in 2014, Mr. Fancher stated that the principals need to speak with the students to try to determine why they don't feel safe. He reported that one principal spoke with students who reported they felt unsafe because there are no seat belts on the bus. Mr. Fancher stated that we need to know the right questions to ask the students and the right way to ask them.

Mr. Williamson reported that middle school survey results show they are getting close to meeting the goal in almost all areas. He noted that having a trusted adult to talk to is still an area of concern at the high schools. The Board members asked questions and discussed bus safety, issues contributing to students feeling unsafe on the bus, and the impact having cameras on the buses has made. Mr. Williamson noted that high schools showed an improvement in "trusted adult," and that, overall, 90% of high school students felt safe at school. Mr. Williamson explained that the next steps will be for all of the principals to review the survey results, identify the areas of concern, develop an improvement plan and share the plan with the District and building staff.

UNFINISHED BUSINESS

Preliminary Budget Update 2016-2017 – Debt Service Fund and Transportation Vehicle Fund

Executive Director of Business Operations Vic Roberts reviewed the 2016-17 preliminary budget for the debt service fund. He indicated that, with the reduced debt service for 2015-16 as a result of the 2016 bond refunding issue, only a total of \$4.25M of PILT funds were projected as being needed to meet 2015-16 debt service payment, as compared to the \$5.0M originally planned. He reported that the beginning fund balance is expected to be \$8.4M, revenues are estimated to be \$11.85M and expenditures are estimated to be \$15.3M for an

ending fund balance in August 2017 of \$4.98M. Mr. Roberts reviewed the debt service retirement schedule and reported that prior to the recent bond refunding the District estimated the property tax rate for 2017 to fund the District debt payment to be \$1.71 but with refunding the rate is now estimated to be \$1.63 which is a significant savings for taxpayers.

Mr. Roberts reviewed the transportation vehicle fund and reported that the District paid \$1.24M for ten buses in October 2015. The beginning fund balance for 2016-17 is estimated to be \$584K and we expect to receive \$560K from the State for bus depreciation in August 2017. The District has ordered ten school buses for delivery this summer at a cost of \$1.275M. The District will transfer \$720K from the General Fund to help cover that cost.

Mr. Roberts reviewed the Board meeting schedule and budget timeline that would result in the Board adoption of the budget at the June 22nd meeting.

Capital Projects – Facility Services Project

Capital Projects Director Doug Carl presented information on the Facilities Services Project to build a facility to house the Capital Projects, Maintenance (carpenters, electricians, HVAC techs, welders, building specialties and painters), Grounds and Custodial departments at an estimated cost of \$5.38M. Mr. Carl presented a project timeline with a bid date of April 21 through May 19, 2016, School Board acceptance of the bid on May 25, 2016 and construction of the facility from June 2016 through March 2017.

Motion by Heather Kintzley to authorize Capital Projects to put the Facilities Services Project out to bid as presented.

Seconded by Ron Mabry.

Roll call vote:	Messinger	Aye
	Mabry	Aye
	Kintzley	Aye
	Adams	Aye

Motion carried 4-0.

Superintendent Bond asked Mr. Carl to provide a recap of the Facilities meeting held last night. Mr. Carl stated that the group reviewed all of the projects on which the District has been working since the group last met about a year ago (Westgate Elementary, Sage Crest Elementary, Desert Hills and Chinook Middle Schools), and the upcoming Elementary #16 and Facility Services Projects. Mr. Carl stated that the group discussed some possibilities for the future of the old Desert Hills Middle School building once the Chinook Middle School staff and students move out and developed timelines which they will further discuss in June. They also discussed purchasing additional land and the

challenges of the Growth Management Act and why the Clearwater Creek site was chosen for Elementary #16.

Superintendent Bond reported that previously the legislature announced it would provide \$200M to help school districts reduce K-3 class size. The District has been notified and we anticipate that we are going to receive some of that money. Mr. Carl stated that we need to provide information to OSPI before May 27th regarding the number of classrooms we can build or utilize so he will bring a plan or framework for the Board to approve at the May 11th Board meeting. Mr. Bond stated that he will share more information about this later.

Healthy Kids Healthy Schools Grant

Executive Director of Business Operations Vic Roberts reported that the District has been awarded a grant of \$200K from OSPI for installation of playground equipment at Edison, Amistad, and Washington elementary schools. He referenced the Asset Preservation Program presentation at the January 27th Board meeting that included a plan to begin replacement of playground equipment at elementary schools. The projected cost for summer 2016 playground equipment replacement was \$300K to \$500K. Total cost of the playground equipment projects for summer 2016 is now estimated at \$437K with \$200K funded through the grant. The \$437K cost includes adding an additional playground structure at Edison that was not included in the grant.

Motion by Heather Kintzley to pledge the Board's support to sustain the improvements funded by the Healthy Kids-Healthy Schools grant.

Seconded by Ron Mabry.

Roll call vote:	Messinger	Aye
	Mabry	Aye
	Kintzley	Aye
	Adams	Aye

Motion carried 4-0.

NEW BUSINESS

None.

EXECUTIVE SESSION

President Dawn Adams moved the Board into executive session at 6:14 p.m. for approximately 1 hour per -RCW 42.30.110 (1) (i) for an update on a legal issue. Ms. Adams noted that no further formal action would be taken. At 7:15 p.m. Ms. Adams extended executive session for an additional 30 minutes.

OTHER BUSINESS AS AUTHORIZED BY LAW.

Regular session was reconvened at 7:42 p.m. There being no further business, the Board adjourned at 7:42 p.m.

RECORDING SECRETARY

PRESIDENT OF THE BOARD

SECRETARY OF THE BOARD

Approved: May 11, 2016