

KENNEWICK SCHOOL DISTRICT NO. 17  
SCHOOL BOARD MEETING  
ADMINISTRATION BUILDING  
JANUARY 27, 2016

MINUTES

MEMBERS PRESENT

Heather Kintzley, Vice President of the Board; Brian Brooks, Legislative Representative for the Board; Ron Mabry, Board Member; Ben Messinger, Board Member; Charlie Landefeld, Student Representative to the Board; and Dave Bond, Superintendent and Secretary of the Board.

Cabinet Members: Doug Christensen, Assistant Superintendent of Human Resources; Ron Williamson, Assistant Superintendent of Secondary Education; Greg Fancher, Assistant Superintendent of Elementary Education; Vic Roberts, Executive Director of Business Operations; and Robyn Chastain, Director of Communication and Public Relations.

MEMBERS ABSENT

Dawn Adams, excused  
Chuck Lybeck, excused.

CALL TO ORDER

Vice President Heather Kintzley called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance with approximately 40 staff and guests in attendance.

RECOGNITION

School Board Members – National School Board Month

Superintendent Dave Bond noted the many hours that elected Board members give of their time to guide the District and promote academic achievement. He shared that the KSD Board members have 33 years of combined experience. Mr. Bond read Governor Inslee's proclamation naming January as School Board Recognition Month and presented each Board member with a certificate from the Washington State School Directors' Association in appreciation of their time and service to children of the Kennewick School District. Niki Arnold-Smith, Eastgate Elementary School principal, brought the Board members an ice cream cake and thank you notes to show her students' appreciation for their new school.

National Board Certified Teachers

Assistant Superintendent of Human Resources, Doug Christensen, recognized Koren Burling, Wendy Dammarell, Audrey Hickman, Jill Neeley, Jenny Byrd, and Jennifer Johnson for receiving National Board Teacher certification.

## COMMUNICATIONS FROM PARENTS, STAFF, AND RESIDENTS

Korina Clements, 2004 W 19<sup>th</sup> Ave., Kennewick, representing Vibe Music Center, shared that the organization has been banned from renting Kennewick School District facilities and asked the Board to intervene. Superintendent Bond explained the process for appealing such a ban and asked Assistant Superintendent of Secondary Education, Ron Williamson, to meet with Ms. Clements.

## CONSENT ITEMS

Motion by Brian Brooks to approve the consent items as presented.

Seconded by Ben Messinger.

Roll call vote:	Messinger	Aye
	Mabry	Aye
	Brooks	Aye
	Kintzley	Aye

Motion carried 4-0.

The consent items were as follows:

- Minutes of School Board Meeting/Workshop January 13, 2016
- Personnel Actions – Certificated, Classified and Extracurricular
- Payroll and Vouchers Ending December 31, 2015
- Budget Status Report Ending December 31, 2015
- Curriculum Adoption – *Glory Be*, Author, Augusta Scattergood, Published by Scholastic, Inc. to be used in grade 3 Language Arts classes at Eastgate Elementary School
- MAP Testing Requirement for Sophomores
- Foreign Exchange Agencies and Coordinators for 2016-2017
- Superintendent’s Contract 2016-2019

## SUPERINTENDENT/BOARD MEMBER REPORT

### Superintendent

Superintendent Dave Bond passed the Board members copies of an article from a newspaper in Wilmington, NC. Mr. Bond shared that the New Hanover County school board is considering adding a student representative to their board as the result of a Christmas card that Charlie Landefeld’s mother sent to her friend who is a New Hanover County school board member.

Superintendent Bond gave Board members copies of the levy brochure and noted that, as of this afternoon, almost 6,100 ballots had been counted which is slightly behind the number of bond votes at the same time, but close to the normal levy pace.

Board Member

Ron Mabry reported that he recently had the pleasure of touring Kamiakin High School and he found it to be very impressive.

Mr. Mabry announced that he was very proud that Student Representative for the Board, Charlie Landefeld, has been accepted to West Point.

Mr. Landefeld stated that he was honored to be accepted to West Point. He is looking forward to serving his country and to the education and leadership training he will receive.

REPORTS AND DISCUSSIONS

Nutrition Services Annual Report

Sam Shick, Sodexo Nutrition Services Director, introduced his staff who served the Board members and the audience samples of Frito Supreme and Jamba Juice. Mr. Shick presented an annual report of the revenues and expenses of the school lunch program for 2014-2015. He shared a list of students' five favorite meals and noted that average daily participation increased in 2014-2015 for total lunches, breakfast and suppers, while total snacks decreased significantly due to the promotion of the supper program. Mr. Shick introduced last year's Future Chef winner, Liyah Morris, and invited Board members to judge at this year's Future Chef's competition on February 25<sup>th</sup>.

Workers Compensation/Annual Safety Report

Mollie Lutz presented an annual safety report on OSHA recordable injuries and accepted claims, and explained how the data is recorded and tracked. Ms. Lutz reported that OSHA recordable injuries for calendar year 2015 decreased to 20 claims, time loss injuries remained at seven, and medical only claims decreased significantly. She noted that accepted claims for 2015 reached the District's goal of 45. Ms. Lutz reported that beginning in 2015 all substitute employees were required to complete Safe Schools safety training.

Capital Budget Update

Vic Roberts, Executive Director of Business Operations, reviewed revenues and the total cost of the capital projects started in summer 2015, as well as the projected Capital Fund expenditures through the summer of 2016. He estimated that the total cost of the projects planned for 2015-2016 could approach \$78.7M and, with the transfer of \$5.0M to the Capital Fund, ending cash is projected at \$30.4M. Mr. Roberts also reviewed projected Capital Fund resources and uses for September 1, 2016 through August 31, 2020.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Asset Preservation

Keith Colee, Manager of Maintenance and Operations, presented the 2016 Asset Preservation System Report. The Report identified building condition and recent projects completed, as well as projects proposed for summer 2016. Mr. Colee also reported on several projects under consideration for 2016 such as play toy replacement at Amistad, Edison, Hawthorne, Vista and Washington, sports field improvements at Highlands, Horse Heaven Hills, Park, Kamiakin and Southridge, and a new science double portable at Kamiakin. He recommended that the Board approve the 2016 Summer Asset Preservation projects as well as the play toy upgrades, the sports field improvements and the double science portable.

Motion by Ron Mabry to approve the 2016 Asset Preservation System and identified projects, the double science portable at Kamiakin, the play toy upgrades and the sports field improvements as presented.

Seconded by Brian Brooks.

Roll call vote:	Messinger	aye
	Mabry	aye
	Brooks	aye
	Kintzley	aye

Motion carried 4-0.

Policy No. 3400 STUDENTS: Student Welfare, First Reading

Superintendent Bond presented language that was added to as a result of discussions at the Board retreat. Heather Kintzley recommended removing the word “might” in the last sentence of the paragraph that was added.

Motion by Brian Brooks to approve Policy No. 3400 STUDENTS: Student Welfare for first and second reading with the one edit as recommended.

Seconded by .Ben Messinger.

Roll call vote:	Messinger	aye
	Mabry	aye
	Brooks	aye
	Kintzley	aye

Motion carried 4-0.

Policy No. 3411 STUDENTS: Health, First Reading

Motion by Ben Messinger to accept Policy No. 3411 STUDENTS: Student Welfare for first and second reading as presented.

Seconded by Ron Mabry.

Roll call vote:	Messinger	aye
	Mabry	aye
	Brooks	aye
	Kintzley	aye

Motion carried 4-0.

Policy No. 2320 INSTRUCTION: Field Trips/Co-Curricular Travel, First Reading

Motion by Brian Brooks to approve Policy No. 2320 INSTRUCTION: Field Trips/Co-Curricular Travel for first and second reading with the amendments as presented by Superintendent Bond.

Seconded by Ron Mabry

Roll call vote:	Messinger	aye
	Mabry	aye
	Brooks	aye
	Kintzley	aye

Motion carried 4-0.

Board Member Compensation (Policy 1532)

Motion by Ben Messinger to waive annual compensation to Board Members as allowed in Policy 1532.

Seconded by Brian Brooks.

Ben Messinger noted that, a couple of years ago, the Board recommended that the money be used to purchase defibrillators for the school buildings that didn't have them. Superintendent Bond reported that all KSD buildings now have defibrillators. Mr. Messinger proposed that the Board members think about making another recommendation at an upcoming meeting for distribution of their waived compensation.

Roll call vote:	Messinger	aye
	Mabry	aye
	Brooks	aye
	Kintzley	aye

Motion carried 4-0.

EXECUTIVE SESSION

None.

OTHER BUSINESS AS AUTHORIZED BY LAW.

There being no further business, Vice President Kintzley adjourned the Board at 7:12 p.m.

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RECORDING SECRETARY

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PRESIDENT OF THE BOARD

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SECRETARY OF THE BOARD

Approved: February 10, 2016