

## STUDENTS

### Long-Term Suspensions or Expulsions

A long-term suspension or expulsion is defined as an exclusion from school that must have an end date of not more than the length of an academic term as defined by the school board (90 days). A long-term suspension or expulsion may be imposed by the principal only after a fair hearing is made available to the affected student and parent. A copy of the letter of long-term suspension or expulsion shall be permanently placed in the student's cumulative file. Written notice of the hearing shall be delivered to the student and parent by certified mail or in person. To the extent feasible, the notice shall be in the parent's primary language and shall supply the following information:

1. The alleged misconduct and the school rules alleged to have been violated.
2. The recommended corrective action or punishment.
3. The right to a hearing.
4. Notice that if a written request for a hearing is not received by the district employee named in the notice within three school business days after the notice is received, the hearing will be waived and the recommended corrective action or punishment will take effect.
5. The date by which the request for a hearing must be received.

If a hearing is requested, the superintendent or designee shall schedule the matter for a hearing within three school business days of such request.

The student and the district or representatives thereof shall be permitted to inspect in advance of such hearing any affidavits or exhibits which are to be submitted at the hearing. The student and parent shall have the opportunity to be represented by counsel, to explain the alleged misconduct and to present affidavits, exhibits, and such witnesses as desired, as well as the opportunity to question witnesses.

The hearing shall be conducted before a hearing officer appointed by the superintendent or designee. Such hearing officer shall not be a witness and shall determine the facts of each case solely on the evidence presented at the hearing. The hearing officer shall state in writing the findings as to the facts, conclusions and disposition to be made. The decision shall be provided to the student and parent or counsel.

If the hearing officer imposes/upholds a long-term suspension or expulsion, the student and his/her parent or guardian shall have three school days after receiving the hearing decision to appeal that decision to the board of directors. If an appeal is not taken, the corrective action or punishment decided upon shall take effect at the end of this three-day period. The school will provide an opportunity for a student to receive educational services during a period of suspension or expulsion. If an appeal is made to the board of directors, the imposition of the corrective action or punishment may be stayed until such appeal is decided.

Policy No. 3323  
Long-term Suspensions or Expulsions – Continued

The school must convene a meeting with the student and the student’s parent(s) or guardian(s) within twenty (20) days of the student’s long-term suspension or expulsion, but no later than five (5) days before the student’s enrollment, to discuss a plan to re-engage the student in a school program.

All long-term suspensions and reasons therefore shall be reported in writing to the superintendent.

Legal Reference:     [WAC 392-400-260](#) Long-Term Suspension--Conditions and Limitations  
                          [392-400-265](#) Long-Term Suspension--Notice of Hearing--Waiver of Hearing  
                          [392-400-270](#) Long-Term Suspension--Pre-Hearing and Hearing Process  
                          [392-400-280](#) Expulsion--Notice of Hearing Waiver of Hearing  
                          [392-400-285](#) Expulsion--Prehearing and Hearing Process

Adopted:     September 8, 1993  
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