FINANCIAL MANAGEMENT

Voucher Certification and Approval

Expenditures shall be made on district voucher forms. Before vouchers are submitted to the board for payment, they shall be audited and certified by the district's auditing officer for accuracy and proof that the goods or services have been received and are satisfactory and that previous payment has not been made. The certification must be signed and dated by the auditing officer or his/her delegate.

Vouchers shall be approved by a recorded affirmative vote of a majority of the board.

Legal Reference:	RCW	28A.330.080	Payment of Claims--Signing of Warrants
		28A.330.090	Auditing Committee and Expenditures
		42.24.080	Municipal Corporations and Political Subdivisions--Auditing and Payment--Authentication and Certification

Adopted: September 9, 1992