

KENNEWICK SCHOOL DISTRICT NO. 17  
SCHOOL BOARD MEETING

ADMINISTRATION BUILDING  
MARCH 11, 2015

MINUTES

MEMBERS PRESENT

Dawn Adams, President of the Board; Heather Kintzley, Vice President of the Board; Brian Brooks, Board Member; Ben Messinger, Board Member; Ron Mabry, Board Member, Alec Sun, Student Representative to the Board; and Dave Bond, Superintendent and Secretary of the Board.

Cabinet Members: Chuck Lybeck, Associate Superintendent of Curriculum Services; Doug Christensen, Assistant Superintendent of Human Resources; Ron Williamson, Assistant Superintendent of Secondary Education; Greg Fancher, Assistant Superintendent of Elementary Education; Vic Roberts, Executive Director of Business Operations; and Robyn Chastain, Director of Communication and Public Relations.

CALL TO ORDER

President Dawn Adams called the meeting to order at 5:35 p.m. and led the Pledge of Allegiance with approximately 20 staff and guests in attendance.

RECOGNITION

Classified Employees Appreciation Week

Superintendent Dave Bond shared some thoughts about the many classified employees who interact with students on a daily basis and read Governor Inslee's proclamation declaring March 9-13 as Classified Employees Week.

School Retirees Appreciation Week

Superintendent Bond read Governor Inslee's proclamation declaring March 16-22 as School Retirees Appreciation Week and noted that school retirees are great proponents of our children and schools.

COMMUNICATIONS FROM PARENTS, STAFF, AND RESIDENTS

None.

CONSENT ITEMS

Motion by Heather Kintzley to approve the consent items as presented.

Seconded by Brian Brooks.

Roll call vote:	Messinger	Aye
	Mabry	Aye
	Brooks	Aye
	Kintzley	Aye
	Adams	Aye

Motion carried 5-0.

The consent items were as follows:

- Minutes of Regular Board Meeting February 25, 2015
- Personnel Actions – Certificated, Classified and Extracurricular
- Resolution No. 14 2014-2015; Desert Hills New-in-Lieu Constructability Review Acceptance
- Supplemental Curriculum Adoptions:
  - ***Ancient Rome and Pompeii***, Authors, Mary Pope Osborne and Natalie Pope Boyce, Published by Random House to be used in Grade 6 English Language arts classes at Horse Heaven Hills Middle School.
  - ***Ancient Greece and the Olympics***, Authors, Mary Pope Osborne and Natalie Pope Boyce, Published by Random House to be used in Grade 6 English Language arts classes at Horse Heaven Hills Middle School.
  - ***Mummies and Pyramids***, Authors, Will Osborne and Mary Pope Osborne, Published by Random House to be used in Grade 6 English Language arts classes at Horse Heaven Hills Middle School.
- Bid Award – Legacy Parking Lot Project.

#### SUPERINTENDENT/BOARD MEMBER REPORT

##### Superintendent

Superintendent Bond passed on reporting in the interest of time.

##### Board Member

Brian Brooks reported that he and Superintendent Bond attended the Legislative Conference in Olympia on March 1<sup>st</sup> and 2<sup>nd</sup> and met with a panel of Republican and Democratic legislators.

#### NEW BUSINESS

President Dawn Adams noted that the publicized time for the public hearing had arrived.

##### Public Hearing on Intent to Surplus and Sell Real Property

President Dawn Adams called the public hearing to order at 5:45 p.m. for the surplus and sale

of 10+ acres of real property located west of Southridge Blvd. and south of 27<sup>th</sup> Avenue. Ms. Adams gave an overview of the proceedings and introduced Superintendent Dave Bond.

Superintendent Bond presented a site plan of the property and explained that, in the past, the Board had determined that 30 acres of land is adequate for a middle school site. He added that the District has had communications over the last two years with Hayden Homes, who owns land in the Clearwater Creek development at the west end of town. The District needs more land for expansion at the west end of town so it would be in the District's best interest to exchange the excess 10 acres at the Southridge Blvd. middle school site for land in the Clearwater Creek area. Mr. Bond explained that, as a part of this process, the city notified neighbors near the property of the intent to surplus and sell the land. He added that he has had communications recently with some concerned citizens.

Comments:

Cindy Landis, 2801 S Dawes, Kennewick, stated that she and her husband were the first to break land in their subdivision which was intended to consist of upscale homes with rock walls, wrought iron fences, and tile roofs. When the economy took a downturn, the developers brought in Viking Homes who built larger and lower quality homes. Mrs. Landis believes that Hayden builds inferior homes and that she would like to see large lot sizes and high quality homes built in her neighborhood.

Scott Carpenter, 2923 S. Yew Street, Kennewick, stated that he believes the exchange is already a done deal. The homes will be like the ones Hayden built in Pasco. Mr. Carpenter believes the District should have planned to build the school near the back of the property and they could have sold property along Southridge Blvd.

A neighbor of Mrs. Landis's stated that his main concern is the devaluation of property values. He would like to see the property used as green belt and he believes Hayden homes will decrease the values of other homes in the community.

There being no other comments, a motion was made by Heather Kintzley to close the public hearing at 5:57 p.m.

Seconded by Brian Brooks.

Roll call vote:	Messinger	aye
	Mabry	aye
	Brooks	aye
	Kintzley	aye
	Adams	aye

Motion carried 5-0.

Resolution No 15 Authorize Surplus and Sale of Real Property

Motion by Heather Kintzley to approve Resolution No 15 to authorize the surplus and sale of real property located west of Southridge Blvd. and south of 27<sup>th</sup> Avenue.

Seconded by Ron Mabry.

Roll call vote:	Messinger	aye
	Mabry	aye
	Brooks	aye
	Kintzley	aye
	Adams	aye

Motion carried 5-0.

High School Accreditation

Assistant Superintendent for Secondary Education Ron Williamson explained that the State Board of Education reviews school district programs to determine their compliance with Basic Education Program approval requirements. Schools can choose to seek accreditation but state law does not require public or private schools in Washington to be accredited. Mr. Williamson reviewed the current process for achieving accreditation as well as some of the impacts and issues associated with that process. High school principals were present in the audience and provided additional information related to the accreditation process and the time, effort and expense it requires. Mr. Williamson recommended that the District discontinue an external accreditation process. He stated that the high schools will continue an in-depth school improvement planning process and an annual review of the School Improvement Plan, completed activities and results. School Improvement Plans will continue to be submitted to the School Board on an annual basis.

The Board agreed that they would like more information about accreditation before making a decision. The issue was tabled until the Board retreat in May.

REPORTS AND DISCUSSIONS

Elementary Instructional Coaches and Deans

Superintendent Bond reported that there are four different types of positions the District wants to add next year. He added that since 2001, the District has grown by 400 staff but other than the four Dean positions, none of those positions are in building administration. Mr. Bond explained that in the 2014-2015 school year Instructional Coach/Dean positions were added at four Title I schools (Amistad, Edison, Eastgate and Westgate). The Instructional Coach piece was funded by Federal Projects and the Dean of Students piece was funded by Basic Education. Mr. Bond reviewed the duties of both the Dean and Instructional Coaches and shared comments from the elementary principals of the schools with the

additional position. He recommended that the District continue the Instructional Coaches/Deans at the four current schools, add Instructional Coaches/Deans to the two Title I schools (Washington and Hawthorne), add Instructional Coaches/Deans to the three elementary schools that have over 600 students (Canyon View, Cottonwood and Southgate), and try to add Instructional Coaches/Deans at the remaining six elementary schools in 2016-2017, if budget allows.

The Board agreed that they would like to have Superintendent Bond present all of his recommendations for additional staff and have Vic Roberts report on the estimated cost of the additional staffing before making an approval decision.

#### Elementary and Middle School Four-Hour Secretaries

Superintendent Bond reported that four-hour secretary positions were added this year at each of the 14 elementary schools and at the four middle schools. Those positions, which cost approximately \$17,500 each for a total of approximately \$315,000, were funded by basic education and local levy funding. Mr. Bond recommended that the District continue the four-hour secretary positions at the middle schools and increase the secretary hours at elementary schools from four to six hours as the budget allows, with priority for the Title I schools. He also recommended that the District add a six to eight hour secretary at each of the three comprehensive high schools, depending on funding.

#### High School Assistant Principals

Superintendent Bond reported that each high school currently has one Principal, two Assistant Principals and one Assistant Principal/Athletic Director and that student enrollment has grown substantially since 2001. Mr. Bond explained that the District wants principals to be outstanding instructional leaders, not just building managers, and that their workload has increased substantially due to many additional state and federal requirements. Neighboring school districts with similar sized high schools have at least one additional Assistant Principal on their high school staffs. Superintendent Bond recommended that an Assistant Principal be added at each of the three comprehensive high schools.

#### In School Suspension Rooms

Superintendent Bond commented that in school suspension rooms have been discussed at Board retreats as an alternative to student suspension. He explained that, currently, schools have options for discipline that include detention but they don't have the option for an in-school suspension. As a result, certain offenses routinely carrying a penalty of out-of-school suspension. Mr. Bond recommended that the District add a para-educator at each high school to run an In-School Suspension Room as a pilot for the 2015-2016 school year. If space can't be found at a building, it is recommended that the implementation of the program at that building be delayed one year until a portable can be moved from a middle school when they become surplus.

## UNFINISHED BUSINESS

### Preliminary Budget Update 2015-2016

Executive Director of Business Operations Vic Roberts reviewed student enrollment numbers and explained that he projects we will have about 194 more students than originally budgeted for school year 2014-2015. He presented historical data for new students from 2007-2008 through 2013-2014 and showed that the preliminary budget for 2015-2016 was compiled with conservative student growth estimates. Mr. Roberts discussed a preliminary 2015-2016 revenue increase of \$4.9M due to increased enrollment, K-1 funding, levy equalization, property taxes and increased state funding for 2015-2016. He reviewed the preliminary 2015-2016 budget for the staffing additions that Superintendent Bond proposed in his presentations, as well as some additional maintenance positions, additional Special Education staffing, a 3.0% state cost of living increase and employer state retirement rate increase. The estimated staffing cost increase is approximately \$4.3M. Mr. Roberts presented the Board meeting schedule and a budget timeline that would result in the Board adoption of the budget at the June 17<sup>th</sup> meeting.

Dawn Adams asked that, at the next Board meeting, Mr. Roberts provide an estimate of the operating costs that includes all of the new schools.

Motion by Heather Kintzley to authorize the administration to proceed with the additional positions as presented by Superintendent Bond.

Seconded by Ben Messinger.

Roll call vote:	Messinger	aye
	Mabry	aye
	Brooks	aye
	Kintzley	aye
	Adams	aye

Motion carried 5-0.

## EXECUTIVE SESSION

President Dawn Adams moved the Board into executive session at 7:11 p.m. for approximately 1 hour per -RCW 42.30.110 (1) (i) for a legal issue and a personnel issue. Ms. Adams noted that no further formal action would be taken.

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OTHER BUSINESS AS AUTHORIZED BY LAW.

Regular session was reconvened at 8:22 p.m. There being no further business, the Board adjourned at 8:22 p.m.

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RECORDING SECRETARY

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PRESIDENT OF THE BOARD

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SECRETARY OF THE BOARD

Approved: March 25, 2015