

KENNEWICK SCHOOL DISTRICT NO. 17
SCHOOL BOARD MEETING
ADMINISTRATION BUILDING
NOVEMBER 13, 2013

MINUTES

MEMBERS PRESENT

Dawn Adams, President of the Board; Heather Kintzley, Vice President of the Board; Brian Brooks, Board Member; Ron Mabry, Board Member; Ben Messinger, Board Member; Kaylee McClure, Student Representative to the Board; and Dave Bond, Superintendent and Secretary of the Board.

Cabinet Members: Chuck Lybeck, Associate Superintendent of Curriculum Services; Beverly Johnson-Torelli, Assistant Superintendent of Human Resources; Ron Williamson, Assistant Superintendent of Secondary Education; Greg Fancher, Assistant Superintendent of Elementary Education; Vic Roberts, Executive Director of Business Operations; and Robyn Chastain, Director of Communications and Public Relations.

CALL TO ORDER

President Dawn Adams called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance with approximately 17 staff and guests in attendance.

RECOGNITIONS

ESD 123 Superintendent Bruce Hawkins presented a banner to the Mid-Columbia Parent Partnership program for receiving the School of Distinction Award for scoring in the top 5% of Washington Schools on outstanding improvement in student achievement over 5 years.

COMMUNICATIONS FROM PARENTS, STAFF, AND RESIDENTS

None.

CONSENT ITEMS

Motion by Mr. Brooks to approve the consent items as presented.

Seconded by Mr. Mabry.

Mr. Messinger requested advance notification for review of curriculum adoption materials.

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| Roll call vote: | Messinger | aye |
| | Mabry | aye |

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| Brooks | aye |
| Kintzley | aye |
| Adams | aye |

Motion carried 5-0.

The consent items were as follows:

- Minutes of Regular Board Meeting October 23, 2013
- Personnel Actions – Certificated, Classified and Extracurricular
- Payroll and Vouchers Ending October 31, 2013
- Budget Status Report Year Ending August 31, 2013
Budget Status Report Ending September 30, 2013
- Bid Award –ASB Spring Sports Equipment 2013-2014
- Resolution No 1, 2013-2014: Compliance of WAC 392-342-025 for Racial Balance of Eastgate Elementary New-in-Lieu Construction Project
- Approval of Educational Specifications for New-in-Lieu Construction Project for Eastgate Elementary
- Approval of Elementary School Improvement Plans
- Approval of 2013-2014 Cabinet Member Contracts
- Approval of Classified Bargaining Agreements 2013-2014:
 - Maintenance & Operations
 - Approval of 2013-2014 Off-Schedule Agreements:
 - Managers
 - Lead Group
 - Support Group
 - Information Technology
- Curriculum Adoptions:
 - *NASM Essentials of Person Fitness Training 4th Ed.*, for Grades 11-12 CTE/Fitness & Recreation Management Classes at Kamiakin HS
 - *Recreation and Leisure in Modern Society*, for Grades 11-12 Fitness and Recreation Management Classes at Kamiakin HS

SUPERINTENDENT/BOARD REPORT

Superintendent

Superintendent Dave Bond confirmed Board Member attendance and travel arrangements for the WSSDA Annual Conference in Bellevue, WA, November 21-24, 2013.

Board

Dawn Adams reported that she had attended the United Way Health and Human Services Forum for Benton and Franklin counties focused on education, health, safety and self-sufficiency. She shared that Dave Bond had done a great job representing the education field.

Ron Mabry noted his pleasure that Principal Steve Bien had successfully incorporated new eating space for students at Southridge High School, alleviating the practice of sitting in hallways for lunch.

Superintendent Dave Bond stated that student use would lead to more similar areas in the future.

REPORTS AND DISCUSSIONS

2012-2013 Year End Budget Review

Executive Director of Business Operations Vic Roberts gave a recap of the 2012-2013 year end budget. He noted revenue and expenditures and reported on ending fund balance amounts. Mr. Roberts indicated that just over \$8.0M was listed as other assigned funding for supporting a number of areas that include IT Network Infrastructure, curriculum adoption, security systems, backfill for possible federal budget cuts, and funding for future capital type purchases such as portables. An amount of \$7.0M was set aside as committed fund balance under the district minimum fund balance policy. He further noted that self-insured funds remained stable.

Capital Fund Update

Executive Director of Business Operations Vic Roberts gave a recap of the 2012-2013 Capital Fund budget and the projected 2013-2014 Capital Fund budget, highlighting completed and proposed future projects.

UNFINISHED BUSINESS

Approval of Ten-Year Facilities Plan

Superintendent Dave Bond reviewed the challenges the district faces with future projected enrollment and the legislative impact of reducing class size and implementing all-day kindergarten. He noted that the Facilities Planning Committee had incorporated information gathered in their facilities study, along with input from district staff and the School Board to develop the next Ten-Year Capital Facilities Plan.

Facilities Planning Committee Chairman John Perkins presented Board members with a copy of the proposed Ten-Year Capital Facilities Plan that will be reviewed annually to confirm alignment with the District needs and recommended approval.

Phase 1 (2015-2018)

- New Middle School #5 (Hansen property)
- New Elementary #15 (Sage Crest property)
- Westgate Elementary Renovation
- Desert Hills MS Renovation
- New Elementary #16 (TBD)

Phase 2 (2019-2024)

- Kennewick High School
- Legacy High School
- Mid-Columbia Partnership
- Amistad Elementary
- Ridge View Elementary
- New Elementary #17

Motion by Mr. Mabry to approve the Ten-Year Capital Facilities Plan for 2013-2023 as presented.

Seconded by Mrs. Kintzley.

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| Roll call vote: | Messinger | aye |
| | Mabry | aye |
| | Brooks | aye |
| | Kintzley | aye |
| | Adams | aye |

Motion carried 5-0.

President Dawn Adams thanked John Perkins and Facility Committee Members for their continuity and commitment for a proven plan that works.

NEW BUSINESS

Resolution No. 2, 2013-2014 Set Levy Amount for 2014-2016

Executive Director of Business Operations Vic Roberts reviewed past history of District levies and levy rate options that led the Board to direct administration to prepare a resolution

providing for submission to voters a proposition authorizing a tax levy that would provide for collection of \$23,900,000 in 2015 and \$24,500,000 in 2016 at a projected tax rate of \$3.45 per \$1000 of assessed property value.

Motion by Mrs. Kintzley to approve Resolution No 2, 2013-2014 providing for the submission to the voters a proposition authorizing a tax levy commencing in 2014 for collection in 2015 of \$23,900,000 and in 2015 for collection in 2016 of \$24,500,000 as presented.

Seconded by Mr. Brooks.

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| Roll call vote: | Messinger | aye |
| | Mabry | aye |
| | Brooks | aye |
| | Kintzley | aye |
| | Adams | aye |

Motion carried 5-0.

EXECUTIVE SESSION

President Dawn Adams moved the Board into executive session at 6:25 Per RCW 42.30.110 (1) (b) for approximately 90 minutes for the consideration of real estate. No further action of the Board will be taken.

OTHER BUSINESS AS AUTHORIZED BY LAW.

Regular session reconvened at 7:54. There being no business requiring action, President Dawn Adams adjourned the Board at 7:55 p.m.

RECORDING SECRETARY

PRESIDENT OF THE BOARD

SECRETARY OF THE BOARD

Approved: December 18, 2013