

KENNEWICK SCHOOL DISTRICT NO. 17
SCHOOL BOARD MEETING
ADMINISTRATION BUILDING
MARCH 9, 2016

MINUTES

MEMBERS PRESENT

Dawn Adams, President of the Board; Brian Brooks, Legislative Representative for the Board; Ron Mabry, Board Member; Ben Messinger, Board Member; Charlie Landefeld, Student Representative to the Board; and Dave Bond, Superintendent and Secretary of the Board.

Cabinet Members: Chuck Lybeck, Associate Superintendent of Curriculum Services; Doug Christensen, Assistant Superintendent of Human Resources; Ron Williamson, Assistant Superintendent of Secondary Education; Greg Fancher, Assistant Superintendent of Elementary Education; Vic Roberts, Executive Director of Business Operations; and Robyn Chastain, Director of Communication and Public Relations.

MEMBERS ABSENT

Heather Kintzley, excused.

CALL TO ORDER

President Dawn Adams called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance with approximately 25 staff and guests in attendance.

RECOGNITION

School Retirees Appreciation Week

Superintendent Dave Bond read Governor Inslee's proclamation declaring March 14-20, 2016 as School Retirees Appreciation Week and noted that he appreciates the positive reception and support he receives from school retirees when making bond and levy presentations. Mr. Bond introduced Dottie Stevens, President, and Tom Callahan, past President, of the Benton/Franklin School Retirees' Association. Mrs. Stevens commented on the great relationships between the School Retirees and the Kennewick School District.

Classified Public School Employee Week

Superintendent Bond shared some thoughts about the many classified employees who interact with students on a daily basis and read Governor Inslee's proclamation declaring March 14-18 as Classified Public School Employee Week. Betsy Dickinson, Classified Human Resources Manager, shared some positive words about the District's classified staff and asked classified employees in the audience to stand and introduce themselves.

COMMUNICATIONS FROM PARENTS, STAFF, AND RESIDENTS

None.

CONSENT ITEMS

Motion by Brian Brooks to approve the consent items as presented.

Seconded by Ron Mabry.

Roll call vote:	Messinger	Aye
	Mabry	Aye
	Brooks	Aye
	Adams	Aye

Motion carried 4-0.

The consent items were as follows:

- Minutes of Regular Board Meeting February 24, 2016
- Personnel Actions – Certificated, Classified and Extracurricular

SUPERINTENDENT/BOARD MEMBER REPORT

Superintendent

Superintendent Dave Bond reported that WSSDA has scheduled a regional meeting in College Place on April 13th. He asked Board members to let Kristi or him know if they are interested in attending the meeting.

Mr. Bond showed Board members the booklet titled “Tried and True” created by the District’s Federal Programs Department and shared that Sara Del Toro and Doug Campbell have done a great job of working on parent engagement. He noted that the Action Team for Partnerships have hosted Math and Science nights to make parent involvement more academic in nature. Mr. Bond reported that the district’s Action Team for Partnerships have been actively recognized by Johns Hopkins University.

Superintendent Bond reported that Vic Roberts and he had participated in a call with Moody Investor Services and they should receive the District’s bond rating tomorrow. The District plans to re-finance bonds on March 15th which will result in saving to taxpayers of \$2.0M to \$3.0M.

Board Member

Ron Mabry reported that he had a successful meeting with the Mid-Columbia Conference athletic directors to discuss waiving the requirement for a student going into military

training to attend a certain number of practices before the start of school in order to participate in sports. He stated that the athletic directors were receptive to the idea and promised to help pass it to the next level.

Brian Brooks reported that he will be participating in Dancing with the Stars on April 16th at Chief Joseph Middle School. Dancing with the Stars is a fundraiser that benefits a charity of the winner's choosing. He has named the Kennewick Reading Foundation as his charity. Superintendent Bond commented that Desert Hills Middle School Principal Steve Jones won the competition last year.

REPORTS AND DISCUSSIONS

Preliminary Budget 2016-2017 – Enrollment Projections and Staffing Additions

Executive Director of Business Operations Vic Roberts reviewed student enrollment numbers and projected the District will have about 165 FTE more students than budgeted for the 2015-2016 school year. He noted that preliminary estimates show the District will have an additional 210 student FTE next year. Mr. Roberts presented historical data for new students from 2007-2008 through 2015-2016 and showed that the preliminary budget for 2016-2017 was compiled with very conservative student growth estimates.

Mr. Roberts discussed a preliminary 2016-2017 revenue increase of approximately \$8.5M due to increased enrollment, all-day kindergarten, Special Education enrollment/funding, K-3 class size funding, levy equalization, property taxes, materials/supplies/operating expenses (MSOC), other state revenue from 2015-16 and the 1.8% increase in cost of living and benefits. He reviewed the preliminary 2016-2017 budget additions for staffing which include: elementary teaching positions (~22.0 FTE not including Sage Crest Elementary), middle school and high school teaching positions (10-15 FTE), Special Education teachers (5.10 FTE), additional Elementary Dean positions, additional nursing staff (2.0 FTE), additional classified positions, Special Education paraeducators, additional paraeducator time, adding Communities In School at two or three schools, a cost of living increase, step advancements, benefit costs, costs for positions added in 15/16 that were not budgeted, staffing and operating costs for the new schools (includes ~32 Certificated FTE), the teacher contract and other District cost increases. He reported that the estimated staffing cost increase totals approximately \$11.0M. Mr. Roberts presented a Board meeting schedule and budget timeline that results in the Board adoption of the budget at the June 22nd meeting.

Superintendent Bond asked the Board if they were comfortable with the preliminary enrollment and revenue projections. The Board members indicated that they were and Dawn Adams commented that the numbers are based on safe, conservative assumptions. Ron Mabry asked what the difference is between additional Special Education paraeducator staffing and additional paraeducator time. Superintendent Bond answered that Special Education paraeducators are specifically assigned to Special Education teachers and that the

other paraeducator cost is associated with time supporting other classroom instruction and student supervision. Paraeducator time is allocated based on student count and other factors.

Mr. Roberts explained that the addition of elementary Deans at the six schools that currently don't have them will be discussed with the Board. Dawn Adams commented that another topic for discussion will be Communities in School and the possibility of adding that support at more schools. Superintendent Bond asked the Board to confirm that they generally have no concerns with the preliminary budget information that was presented. The Board members confirmed that they had no concerns.

UNFINISHED BUSINESS

Policy No. 5275, PERSONNEL: Conflicts of Interest, Second Reading

Assistant Superintendent of Human Resources Doug Christensen presented this policy for second reading with the edits discussed at the February 24th Board meeting. Ms. Adams commented that the first "who" in each of the clauses in the paragraph at the top of page 2 are unnecessary and should be removed.

Motion by Ben Messinger to adopt Policy No. 5275 PERSONNEL: Conflicts of Interest for second reading with the changes recommended by Ms. Adams.

Seconded by Brian Brooks.

Roll call vote:	Messinger	Aye
	Mabry	Aye
	Brooks	Aye
	Adams	Aye

Motion carried 4-0.

Policy No. 5276, PERSONNEL: Maintaining Professional Staff Student Boundaries, Second Reading

Motion by Ron Mabry to approve Policy No. 5276 PERSONNEL: Maintaining Professional Staff Student Boundaries for second reading as presented.

Seconded by Brian Brooks.

Roll call vote:	Messinger	Aye
	Mabry	Aye
	Brooks	Aye
	Adams	Aye

Motion carried 4-0.

NEW BUSINESS

Elementary #16 Siting Decision

Superintendent Bond reported that the District has three sites available on which to locate Elementary School #16: Clearwater Creek, 10th Avenue/Hanson Park and Badger South. He described the location of each piece of property and explained that it is important to have good access to a school from multiple directions. Mr. Bond listed the ten criteria used for site selection and the point value assigned to each criteria for a possible total of 100 points. He reported that the Clearwater Creek site has the best access now and that, in the future, Hayden Homes is obligated to build a road from Steptoe Street to the school. Mr. Bond noted that traffic has to enter the 10th Avenue/Hanson Park site from Montana Street and that, because of the steep slope of the land towards 10th Avenue, a road would need to be constructed in order to access the school from 10th Avenue. He reported that the Badger South site is undeveloped and there are no roads to access it yet. Mr. Bond defined each criteria and reported the point value assigned to each site for each criteria. The Clearwater Creek property received 95 points while the 10th Avenue and the Badger South sites received 83 points and 59 points respectively. The Board members discussed access to each site and the necessity for roads to be built at each location.

Mr. Bond introduced John Perkins who serves on the Executive Board of the Facilities Committee. Mr. Perkins reported that the Committee met last week and scored the sites independently. He stated that the Committee supports the recommendation to build Elementary School #16 at the Clearwater Creek property. Mr. Messinger thanked the Facilities Committee for their work.

Motion by Brian Brooks to follow the Facilities Committee's recommendation to site Elementary School #16 at the Clearwater Creek property.

Seconded by Ben Messinger.

Roll call vote:	Messinger	Aye
	Mabry	Aye
	Brooks	Aye
	Adams	Aye

Motion carried 4-0.

EXECUTIVE SESSION

President Dawn Adams announced an end to the business portion of the meeting at 6:28 p.m. and moved the Board into executive session per RCW 42.30.110 (1) (i) for approximately 45 minutes to discuss a legal issue. Ms. Adams noted that no further formal action would be taken. At 7:15 p.m. Ms. Adams extended executive session for an additional 45 minutes.

OTHER BUSINESS AS AUTHORIZED BY LAW.

Ms. Adams reconvened regular session of the Board at 8:02 p.m. There being no further business, the Board adjourned at 8:02 p.m.

RECORDING SECRETARY

PRESIDENT OF THE BOARD

SECRETARY OF THE BOARD

Approved: March 23, 2016