

KENNEWICK SCHOOL DISTRICT NO. 17
SCHOOL BOARD MEETING
ADMINISTRATION BUILDING
MAY 10, 2017

MINUTES

MEMBERS PRESENT

Heather Kintzley, Vice President of the Board; Brian Brooks, Legislative Representative for the Board; Ron Mabry, Board Member; Ben Messinger, Board Member; Jaxon Dean, Student Representative to the Board; and Dave Bond, Superintendent and Secretary of the Board.

Cabinet Members: Chuck Lybeck, Associate Superintendent of Curriculum Services; Doug Christensen, Assistant Superintendent of Human Resources; Ron Williamson, Assistant Superintendent of Secondary Education; Greg Fancher, Assistant Superintendent of Elementary Education; Vic Roberts, Executive Director of Business Operations; Robyn Chastain, Director of Communication and Public Relations.

Other Guests: Mick McFarland, Attorney

MEMBERS ABSENT

Dawn Adams, excused.

CALL TO ORDER

Vice President Heather Kintzley called the meeting to order at 5:31 p.m. and led the Pledge of Allegiance with approximately 65 staff and guests in attendance.

COMMUNICATIONS FROM PARENTS, STAFF, AND RESIDENTS

Duane McPherson, 701 W. 45th PL, indicated that he was here tonight to show his support for Coach Munson from Southridge High School. He just wanted the Board to know that he would like to keep him as a coach and teacher.

MeriJeanne Vidrine, wanted the Board to be aware that there is a shortage of nursing staff. She reported that today her daughter was denied access to ½ a day of school. She noted that her daughter is a special needs student at Amistad and a qualified nurse is required to ride with her on the bus and be with her at school. When there is no substitute nurse available her child has to stay home. She has a right to go to school.

Heather Kintzley stated the Board is aware of the nurse shortage. Dave Bond added that Chuck Lybeck is also aware of the nurse shortage and has been working on hiring more nurses, but if the District doesn't have a licensed nurse available to work and the child's

Health Plan requires a nurse to administer her medication, then the District cannot allow the child to come to school.

RECOGNITION

Washington Achievement Award

Darcy Weisner, Superintendent of the ESD 123, recognized two schools for receiving the OSPI Washington Achievement Award for 2016. Ridge View Elementary was recognized in the category of Closing the Achievement Gap (Low Income Students and Students with Disabilities) and Cottonwood Elementary for High Progress.

CONSENT ITEMS

Motion by Ron Mabry to approve the consent items as presented.

Seconded by Brian Brooks.

Roll call vote:	Messinger	Aye
	Mabry	Aye
	Brooks	Aye
	Kintzley	Aye

Motion carried 4-0.

The consent items were as follows:

- Minutes of Regular Board Meeting April 19, 2017
- Personnel Actions – Certificated, Classified and Extracurricular
- Candidates for Early Graduation
- 2016-17 Certificated Contract Holders Returning for 2017-18 School Year
- Bid Award – 2017/18 Food Service Management Services
- Resolution No. 4 2016-2017; Delegating Authority to WIAA

Superintendent Dave Bond reported that, with the passing of the Consent Items, the Board had officially approved the hire of Tricia Anderson as the new Director of Career and Technical Education (CTE) program. Ron Williamson introduced Tricia Anderson to the Board and shared that Ms. Anderson served as principal and CTE director of Granger High School in the Granger School District for the past four years.

SUPERINTENDENT/BOARD MEMBER REPORT

Superintendent

Dave Bond gave the Board members a copy of a letter from Bethany Hickey regarding a past guest speaker and suggestions regarding future guest speakers.

Board Member

Ron Mabry shared that he attended a WSSDA/PSESD event on “Achieving Educational Racial Equity through Policy and Beyond – Part V”. He stated it was a good meeting with good information that he will share with the Board later.

REPORTS AND DISCUSSIONS

Extra and Co-curricular Activities Report

Assistant Superintendent of Secondary Education Ron Williamson reported on the number of students participating in extra and co-curricular activities in middle school and high school. He explained that the Strategic Plan goal is to get students involved in extracurricular activities because when students are involved they have better grades and are better connected with school. Mr. Williamson noted that last year the Board asked to see an unduplicated count of the student body participates, which were added in red. The secondary schools continue to have great participation in their extracurricular activities. Ms. Kintzley requested zero's in the report be changed to N/A and Mr. Messinger requested beginning and ending season numbers be added to the report. Board members also asked if similar data was available from other school districts for comparison purposes. Mr. Williamson commented that he would make the changes and additions the Board requested.

2017-2018 Preliminary Budget Update

Executive Director of Business Operations Vic Roberts reviewed the preliminary 2017-2018 General Fund revenue increase of \$6.85M. He is projecting increased revenue for 2017-2018 due to increased enrollment (360 more students than last year), K-3 Class Size (to be funded at 17.0.), State Cost of Living Increase (House budget had .005 increase.), State Funded Retirement Increase (Employer Paid Rate Contribution Increasing by 2.0%), Materials/Supplies/Operating Costs (Evaluating), Special Education Enrollment/Funding (Budget increase of 110 student FTE), Certificated Staff Mix Factor (Teaching experience is lower as more retire.), Levy Equalization (\$13.0M to \$13.6M, evaluating OSPI levy model.), Property Taxes (\$24.51M to \$25.05M).

Mr. Roberts reviewed preliminary 2017-2018 expenditure increase of \$9.37M that included staffing additions to elementary teaching positions +3.0 (increase is to 4th & 5th), middle school teaching positions +3.0 (primarily Chinook), high school teaching positions (primarily Kennewick high school, Special Education teachers +4.0 (2.0 Autism/1.0 DT/ 1.0 Res Rm/1.0 SLP using 1.0 position held), MCP +60 (Accommodate growing enrollment), Nurse +1.0 (From 14.40 FTE to 15.40 FTE), PAR Program (Currently using 3.50 staff, probably need 4.0 +50), Elem 16 & 17 Principal – ½ Time (Half Year .50 -.60 Planning Principal for each Building), Special Education Para Staff +36.0 Hours (Added 36.0 Hours New Para Time for 17/18), IT Staffing (Budget two support/tech/hardware positions.), other non-staff cost increases (utilities, insurance, etc.), other District cost increases. Mr. Roberts noted that he expects the additional revenue amount to increase as more factors are adjusted in the OSPI funding model. The scheduled date for adoption of the district budget is June 14th. A final state budget is not expected to be adopted until the end of June.

UNFINISHED BUSINESS

NEW BUSINESS

Community Eligibility Provision

Sodexo Nutrition Services Director Sam Shick presented information on the Community Eligibility Provision (CEP), the Federal Government's free breakfast and lunch program. Mr. Shick explained that CEP would provide free school meals to all students in eligible low income schools and/or school districts with an Identified Student Percentage of 40% or more. He noted that the program would also streamline meal service and reduce unpaid meal administration. Mr. Shick explained that the District started in 2016 with three schools, a middle school and two elementary feeder schools. Results through March 2017 showed 19% growth in meal sales and 16% increase in revenue. Mr. Shick recommended that the District expand the Community Eligibility Provision to include all Title 1 schools for the 2017-18 school year.

Motion by Ron Mabry authorizing the District to expand the Community Eligibility Provision to include all Title 1 schools for the 2017-18 school year as presented.

Seconded by Brian Brooks.

Roll call vote:	Messinger	Aye
	Mabry	Aye
	Brooks	Aye
	Kintzley	Aye

Motion carried 4-0.

Dual Language Principal

Assistant Superintendent of Elementary Education Greg Fancher stated in the fall of 2018 we will open our first dual language school. None of our current principals are interested in the principal position at Elementary 17. We would like the principal to be able to model bi-literacy to the students, easily communicate with all families and be able to evaluate teaching proficiency in both English and Spanish. Mr. Fancher explained that none of our current elementary principals are bilingual and the pool of bilingual administrators is much smaller than the pool for English speaking principals. He went on to explain the need for filling this position early, where the funding for this position would come from, and the responsibilities this position would have. Mr. Fancher recommended the Board authorize administration to post and hire the Dual Language principal immediately, involving staff and parents in the hiring process.

Motion by Brian Brooks to authorize administration to post and hire the Dual Language principal immediately, involving staff and parents in the hiring process.

Seconded by Ben Messinger.

Roll call vote:	Messinger	Aye
	Mabry	Aye
	Brooks	Aye
	Kintzley	Aye

Motion carried 4-0.

Policy 6100 – Line Chart, First Reading

Dave Bond reported that Policy 6100 showing central administration and advisory staff had not been updated since 2008. Mr. Bond recommended replacing the 2008 line chart with the updated line chart.

Motion by Ron Mabry to approve Policy No. 6100; Line chart, for first and second reading as presented by Dave Bond.

Ben Messinger commented that the updated line chart was much easier to follow.

Seconded by Brian Brooks.

Roll call vote:	Messinger	Aye
	Mabry	Aye
	Brooks	Aye
	Kintzley	Aye

Motion carried 4-0.

EXECUTIVE SESSION

Vice President Heather Kintzley moved the Board into executive session at 6:42 p.m. for 1 ½ hours per RCW 42.30.110 (1) (i) for an update on a legal issue and RCW 42.30.110 (1) (f) to discuss a Personnel Issue. Ms. Kintzley noted that no further formal action would be taken.

OTHER BUSINESS AS AUTHORIZED BY LAW.

Regular session was reconvened at 8:12 p.m. There being no further business, the Board adjourned at 8:12 p.m.

RECORDING SECRETARY

PRESIDENT OF THE BOARD

SECRETARY OF THE BOARD

Approved: May 24, 2017