

## How to request over the phone interpretation services

### For Spanish call:

<u>Angela Chavez-Lara</u>	<u>222-6467</u>
<u>Maria Gonzalez</u>	<u>222-5109</u>
<u>Eva Sandoval</u>	<u>222-5786</u>
<u>Sylvia Vasquez</u>	<u>222-5466</u>
<u>Ines Bold</u>	<u>222-6681</u>
<u>Silvia Rodriquez</u>	<u>222-6615</u>
<u>Alyssa St. Hilaire</u>	<u>222-6491</u>
<u>Nesreen Almuzayen</u>	<u>222-5094 Arabic</u>

For all other languages please follow these steps:

### **Interpretation calls via speaker phone**

Use when the parent is present at school.

Step 1: Call toll free 1-877-650-8023

Step 2: Provide the call center service representative with:

- **Your account number - 8290**
- Your first and last name
- Your location (school name)
- Language needed

### **Three-way telephone interpretation calls**

Use for calling parents if student is ill, for setting up conference, etc.

Step 1: Call toll free 1-877-650-8023

Step 2: Tell the call center that you need a three-way phone call, provide them the name and phone number of the third party and they will arrange the call for you.

Step 3: Provide the call center service representative with:

- **Your account number - 8290**
- Your first and last name
- Your location (school name)
- Language needed