

KENNEWICK SCHOOL DISTRICT NO. 17
SCHOOL BOARD MEETING
ADMINISTRATION BUILDING
March 14, 2018

MINUTES

MEMBERS PRESENT

Dawn Adams, President of the Board; Heather Kintzley, Vice President of the Board; Brian Brooks, Board Member; Ben Messinger, Board Member; Brianna Lynch, Student Representative to the Board; and Dave Bond, Superintendent and Secretary of the Board.

Cabinet Members: Doug Christensen, Assistant Superintendent of Human Resources; Ron Williamson, Assistant Superintendent of Secondary Education; Greg Fancher, Assistant Superintendent of Elementary Education; Vic Roberts, Executive Director of Business Operations; and Robyn Chastain, Director of Communication and Public Relations.

Other Guest: Attorney Mick McFarland by phone

MEMBERS ABSENT

Ron Mabry, Board Member; excused.
Chuck Lybeck, Associate Superintendent of Curriculum Services; excused.

CALL TO ORDER

President Dawn Adams called the meeting to order at 5:31 p.m. and led the Pledge of Allegiance with approximately 30 staff and guests in attendance.

RECOGNITION

School Retirees Appreciation Week

Superintendent Dave Bond read Governor Inslee's proclamation declaring March 19-25, 2018 as School Retirees Appreciation Week and noted that he appreciates the positive reception and support he receives from school retirees when making bond and levy presentations. Mr. Bond introduced Dottie Stevens, President, Marlys Mayer, Treasurer, and Elaine Banks, Pre-Retirement Planning, of the Benton/Franklin School Retirees' Association. Mrs. Stevens commented on the great relationships between the School Retirees and the Kennewick School District.

Classified Public School Employee Week

Superintendent Bond shared some thoughts about the many classified employees who interact with students on a daily basis and read Governor Inslee's proclamation declaring March 12-16, 2018 as Classified Public School Employee Week.

COMMUNICATIONS FROM PARENTS, STAFF, AND RESIDENTS

None

CONSENT ITEMS

Motion by Heather Kintzley to approve the consent items as presented.

Seconded by Ben Messinger.

Roll call vote:	Adams	Yes
	Kintzley	Yes
	Brooks	Yes
	Messinger	Yes

Motion carried 4-0.

The consent items were as follows:

- Minutes of Regular Board Meeting February 28, 2018
- Personnel Actions – Certificated, Classified and Extracurricular
- Bid Award – Mid-Columbia Partnership Construction Project
- Curriculum Adoption:
 - ***Cultural Studies An Intro to Global Awareness***, Author, Ruth Walker; Published by Jones and Bartlett. This material was originally adopted for grade 9 in 2015 and will now be used in grade 9-12 JROTC classes at Kennewick High.
 - ***The Science of Flight***, Author, HSW, Katherine Dillin; Published by Jones & Bartlett Learning. This material will be used in grade 9-12 ROTC classes at Kennewick High.
 - ***Survival***, Author, Patricia Q. Robertson; Published by U.S. Government Printing Office. This material will be used in grade 9-12 JROTC classes at Kennewick High.
 - ***Modern Livestock and Poultry Production***, Authors, James R. Gillespie and Frank B. Flanders; Published by Delmar Cengage Learning. This material will be used in grade 9-12 Agriculture/Ag Science classes at Kennewick High.
 - ***Ozobot.com***, Author, Ozobot.com; Published by Ozobot & Evolve, Inc. This material will be used in grade 6-8 Computer Technology classes at Horse Heaven Hills Middle School.

SUPERINTENDENT/BOARD MEMBER REPORT

Superintendent

Superintendent Dave Bond handed Board members the third edition of the booklet titled “Tried and True” created by the District’s Federal Programs Department. This book helps Action Teams for Partnerships (ATPs) share information and practices across the district.

Board Member

Dawn Adams reported that she participated as a judge for the Future Chefs Competition at Tri-Tech Skills Center where elementary school students teamed up with Tri-Tech students and created nine different Asian cuisine entries. She stated how tough it was to judge as the food was amazing.

REPORTS AND DISCUSSIONS

Building Safety Update

Superintendent Dave Bond shared with Board members emails from people with concerns about school security.

Mr. Bond presented on security upgrade priorities. He reported that a study of active shooter incidents in the United States between 2000 and 2013 showed almost always middle school and high school shootings are student related or initiated whereas elementary schools are never student related or initiated. Mr. Bond stated the elementary schools would be the district priority for physical campus modification with security protocols designed around First Responder response time of 2-4 minutes. He reviewed an action plan that would create a plan for student and staff safety and all KSD elementary school buildings being able to fulfill the priorities as outlined by Fall of 2018 (Observation, Activation, Communication, Exterior Containment and Interior Containment). KSD will continue to improve security via additional future upgrades. Mr. Bond shared specific components to be added: video monitors for increased visibility to entry doors, push button lockdown, audible lockdown announcement for both interior and exterior along with amber warning lights, upgraded door glass to all entry doors, added storefronts with security glass and buzz in/out features, operable windows with security glass at reception counter, upgraded security glass (non-operable), and glass partitions. He shared estimated cost and timelines for each of the following elementary schools: Ridge View, Amistad, Hawthorne, Washington, Edison, Vista, Southgate, Sunset View, Cascade, and Lincoln.

Brian Brooks stated he appreciated the way the district moved so fast on this.

Motion by Brian Brooks that we authorize the administration to complete the tasks necessary to retrofit elementary schools to meet updated safety protocols as previously described.

Seconded by Heather Kintzley.

Ben Messinger stated he is very comfortable with the cost estimates and is happy to leave the cost open-ended even if they are 50% higher.

Heather Kintzley stated she was going to make the same comment as Mr. Messinger regarding cost and that she too appreciates the thought that went into this.

Ben Messinger shared his concern with the design of the large sliding window in the office entry area. He is concerned that the window, if not always locked, could be a security risk, as someone could jump over the counter. Mr. Messinger proposed a solid window with a pass-through slot and a speaker.

Greg Fancher noted that the school counters are pretty high and would be pretty hard to climb over.

Dave Bond suggested maybe the window only be half the size so people could not fit through the window.

Dawn Adams suggested the Board give the administration latitude to do this and not have to come back to the Board for approval.

Dave Bond stated he would have more conversation with Vic Roberts and Keith Colee on how to meet all those needs.

Roll call vote:	Adams	Yes
	Kintzley	Yes
	Brooks	Yes
	Messinger	Yes

Motion carried 4-0.

Preliminary Budget 2018-2019 General Fund Projections and Staffing Additions

Executive Director of Business Operations Vic Roberts reviewed student enrollment numbers and projected the District will have about 300 FTE more students than budgeted for the 2017-2018 school year. He noted that preliminary estimates show the District will have an additional 110 student FTE next year. Mr. Roberts presented historical data for new students from 2007-2008 through 2017-2018 and showed that the preliminary budget for 2018-2019 was compiled with very conservative student growth estimates.

Mr. Roberts discussed a preliminary 2018-2019 budget deficit of just over \$7.0M. Preliminary 18/19 revenue was projected to increase approximately \$1.2M due to increased enrollment, Special Education enrollment, and House Bill 2242. He reviewed the preliminary 2018-2019 expenditure increase that totaled \$7.1M and included: 2017/2018 staff wages/benefit increases not state-funded, additional certificated and classified staff to be hired for new Amon Creek and Fuerza Elementary schools, special education teaching staff, and paraeducators, district funded cost of 1.9% state cost of living, district funded cost for 18/19 state health insurance increase, 18/19 steps and other employee cost. Indications are that the state will fund salaries at the full amount of HB 2242 rather than phasing in the increase over two years. A full phase-in should bring the district closer to a financial break even budget for 18/19, however district levy funding will decrease by another \$5.0M - \$7.0M for 19/20. Mr. Roberts presented a budget timeline schedule that results in the Board adoption of the budget at the June 20th meeting.

UNFINISHED BUSINESS

Public Hearing of Proposed 2017-2018 Budget Extension

President Dawn Adams called the public hearing to order at 6:22 p.m.

Executive Director of Business Operations Vic Roberts presented the proposed district budget extension for 2017-2018. He reviewed changes from the 2017-2018 adopted budget showing additional state revenue of \$9,550,000 and additional expenses in salaries and benefits totaling \$5,275,950. Budgeted expenditures would be increased from \$216,907,623 to \$222,183,573. Mr. Roberts explained with the ordering of twenty buses for summer 2018 delivery we would need to transfer an additional \$1,850,000 from General Fund into Transportation Vehicle Fund. Budgeted General Fund transfers would be increased from \$7,650,000 to \$9,500,000.

Dawn Adams called for questions and comments.

There being no comments or questions, President Dawn Adams called for a motion to close the public hearing at 6:26 p.m.

Motion by Heather Kintzley to close the public hearing.

Seconded by Brian Brooks.

Roll call vote:	Adams	Yes
	Kintzley	Yes
	Brooks	Yes
	Messinger	Yes

Motion carried 4-0.

Resolution No. 15, 2017-2018: Increasing the General Fund and Transportation Fund Budget

Motion by Heather Kintzley to accept and approve Resolution No. 15, 2017-2018: Adoption of Proposed 2017-2018 Budget Extension as presented.

Seconded by Ben Messinger.

Roll call vote:	Adams	Yes
	Kintzley	Yes
	Brooks	Yes
	Messinger	Yes

Motion carried 4-0.

NEW BUSINESS

None

EXECUTIVE SESSION

President Dawn Adams announced an end to the business portion of the meeting at 6:28 p.m. and moved the Board into executive session per RCW 42.30.110 (1) (i) to discuss a Legal Issue for approximately 60 minutes. Ms. Adams noted that no further formal action would be taken. At 7:28 p.m. Ms. Adams extended executive session for an additional 5 minutes.

OTHER BUSINESS AS AUTHORIZED BY LAW.

Ms. Adams reconvened regular session of the Board at 7:31 p.m. There being no further business, the Board adjourned at 7:31 p.m.

RECORDING SECRETARY

PRESIDENT OF THE BOARD

SECRETARY OF THE BOARD

Approved: March 28, 2018