

## Notice of Exclusion Due to Incomplete Immunization

Date: \_\_\_\_\_,

Dear Parent(s)/Guardian(s) of: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
(Student's Name) (Student's Birthdate)

The Washington State Immunization Law (RCW 28A.210.120) requires that all students be properly immunized in order to attend or continue attending school. **All students must have a completed Certificate of Immunization Status (CIS).** A recent review found your student's CIS incomplete.

The reasons for your child's incomplete CIS are marked below. Please **complete the information requested on the attached CIS. Your child may not attend school until their CIS is complete.**

If you wish to appeal or contest the decision to exclude your child from school, contact the school principal within 10 business days of receiving this notice.

The attached Certificate of Immunization Status (CIS) is incomplete for the following reason(s):

- Need parent/guardian's signature and date of signature.
- Need dates (month, day, and year) on which all vaccine(s) were given.
- If claiming exemption by reason of immunity, need a health care provider's signature, date of signature, and positive blood test (TITER) result showing laboratory evidence of immunity.
- If claiming medical exemption, need a health care provider's signature, date of signature, and the particular vaccine or vaccine dose that is exempted.
- If claiming philosophical or religious exemption, need a "Certificate of Exemption" signed by a parent or guardian and a licensed health care provider and date of signature; exemption for each vaccine must be specified.
- Need to demonstrate membership in a church or religious body that does not allow medical treatment.
- Need another dose of a live virus ( MMR or  varicella) because one dose was given too soon after another dose and so the second vaccine does not count. Consult with your health care provider.
- Need date (month, day, year) for the vaccine dose(s) marked below:
  - DTaP dose #1     Polio dose #1     MMR dose #1     Hep B dose #1     Varicella dose #1
  - DTaP dose #2     Polio dose #2     MMR dose #2     Hep B dose #2     Varicella dose #2
  - DTaP dose #3     Polio dose #3     Hep B dose #3
  - DTaP dose #4     Polio dose #4
  - DTaP dose #5
  - Tdap dose #1

Other: \_\_\_\_\_

Immunizations may be obtained from your private health care provider or from a local immunization clinic (please see attached immunization clinic locations list). If you have questions or need help, please contact your school nurse, health care provider or local health department.

**Thank you for your prompt response!**

SCHOOL PRINCIPAL: \_\_\_\_\_ DATE: \_\_\_\_\_

SCHOOL: \_\_\_\_\_ PHONE: \_\_\_\_\_

SCHOOL NURSE: \_\_\_\_\_ PHONE: \_\_\_\_\_