

KENNEWICK SCHOOL DISTRICT NO. 17
SCHOOL BOARD MEETING
ADMINISTRATION BUILDING
MAY 25, 2016

MINUTES

MEMBERS PRESENT

Heather Kintzley, Vice President of the Board; Brian Brooks, Legislative Representative for the Board; Ron Mabry, Board Member; Ben Messinger, Board Member; and Dave Bond, Superintendent and Secretary of the Board.

Cabinet Members: Chuck Lybeck, Associate Superintendent of Curriculum Services; Doug Christensen, Assistant Superintendent of Human Resources; Ron Williamson, Assistant Superintendent of Secondary Education; Greg Fancher, Assistant Superintendent of Elementary Education; Vic Roberts, Executive Director of Business Operations; Robyn Chastain, Director of Communication and Public Relations.

MEMBERS ABSENT

Dawn Adams, excused.
Charlie Landefeld, excused.

CALL TO ORDER

Vice President Heather Kintzley called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance with approximately 45 staff and guests in attendance.

RECOGNITION

Washington Achievement Award

Mr. Bruce Hawkins, outgoing Superintendent of the ESD 123, recognized two schools for receiving the OSPI Washington Achievement Award for 2015. Lincoln Elementary was recognized in the category of High Progress and Southgate Elementary for English Language Arts Growth.

Superintendent Bond noted that Mr. Hawkins worked for the Kennewick School District from 1982 to 1995. Mr. Bond presented Mr. Hawkins with a golden apple to mark his retirement from ESD 123 and his past service with the KSD.

Mr. Hawkins reported that he attended the International United Way Conference in Vancouver, B.C. where it was announced that Attendance Matters, the middle school attendance program in Benton County coordinated by United Way, was selected to be in the top 9 of 150 programs submitted for consideration. Mr. Hawkins commented that since the program was implemented the number of middle school absences have been reduced by two days.

COMMUNICATIONS FROM PARENTS, STAFF, AND RESIDENTS

None.

CONSENT ITEMS

Motion by Ben Messinger to approve the consent items as presented.

Seconded by Brian Brooks.

Roll call vote:	Messinger	Aye
	Mabry	Aye
	Brooks	Aye
	Kintzley	Aye

Motion carried 4-0.

The consent items were as follows:

- Minutes of Regular Board Meeting May 11, 2016
- Personnel Actions – Certificated, Classified and Extracurricular
- Payroll and Vouchers Ending April 30, 2016
- Budget Status Report Ending April 30, 2016
- Career and Technical Education Three-Year Plans for Middle Schools, High Schools and Tri-Tech Skills Center
- Curricular Adoption:
 - *Welding Principles and Applications*, Author, Larry Jeffus, Published by Cengage Learning to be used in grade 9-12 Welding Program classes at Tri-Tech
 - *Inside the USA*, Author, Tatum, Moore, Short, Bernabei, and Tinajero, Published by National Geographic/Cengage Learning to be used in grade 6-12 English Language Development Programs throughout the District.
 - *Inside Phonics*, Author, Tatum, Moore, Short, Bernabei, and Tinajero, Published by National Geographic/Cengage Learning to be used in grade 6-12 English Language Development Programs throughout the District.
- Resolution No. 10, 2015-2016; Certifying 5 Year Continued Use and 30 Year Extension of the Life of the Building(s)
- Resolution No. 11, 2015-2016; K-3 Class Size Reduction Project Assurances

SUPERINTENDENT/BOARD MEMBER REPORT

Superintendent

Superintendent Bond passed the Board members a schedule of high school graduations. He noted that there may be some high school graduation appeals on June 2nd so he asked the Board to keep that date open beginning at 5:30 p.m.

Mr. Bond provided the Board members an agenda for the retreat scheduled for June 8th and ask them to add additional items to the agenda he was passing out and then email him additional items they would like to have added to the agenda if they think of them later.

Superintendent Bond reported that the District held a wonderful retirement ceremony right before the Board meeting and that 17 of the 48 retirees of the District attended. He noted that one retiring teacher has worked 42 years for the Kennewick School District.

Board Member

Ron Mabry shared that he recently had the pleasure of watching a flag football game during lunch at Amistad Elementary School. He noted that the outstanding, well organized program is sponsored by the Kiwanis and that it was very fun to see the students express so much pride and jubilation over football.

Mr. Mabry also reported that he had attended an National Junior Honor Society program for Highlands Middle School. He commented that the District has some great kids and that seeing such outstanding students makes him proud to be a School Board member.

Heather Kintzley reported that she recently attended the Ridge View Elementary School carnival. She shared that it was heartwarming to see how much the staff love the children and how much effort they put into the carnival. Ms. Kintzley added that she is very proud to be a part of the District as both a parent and as a Board member.

Ms. Kintzley also reported that she attended the annual State of the Cities where she was recognized as member of the School Board.

REPORTS AND DISCUSSIONS

Senior Parent Survey Results Spring 2016

Assistant Superintendent for Secondary Education, Ron Williamson, presented the results of the parent survey given in regard to the School Board's North Star Goal to have 85% of parents state that the KSD provided their students with the opportunity to prepare for their declared post-secondary education, training or work objective. This is the fifth year that the District has conducted the survey. Mr. Williamson noted that parents with senior students in Navigation/Quest/Tribe at the three comprehensive high schools completed the survey at the Student Led conferences and that overall the District achieved well above the 85% satisfaction rate of parents.

Heather Kintzley commented that Question 6 refers to the requirement of three years of math. She stated that she remembered a conversation about the requirement for an additional year of math for students not completing Pre-Calculus. Mr. Williamson reported that the District requested and received a two-year waiver for implementing the

state's new graduation requirements, so that requirement will actually begin with this year's 7th graders

Brian Brooks asked if the parents had an opportunity to provide feedback in the survey. Mr. Williamson stated that the survey had a section for parents to provide comments and that the principals will share that feedback and find ways to improve parent satisfaction.

Ben Messinger asked what the response rate is for the survey. Mr. Williamson answered that approximately one third of the senior class are in Running Start, Tri-Tech or other programs so they do not participate in Tribe/Navigation/Quest. He added that the surveys are handed out to parents attending the Tribe/Navigation/Quest Student Led conferences and about one half of those parents actually complete the survey.

Ms. Kintzley stated that she is interested in reading the parents' comments. Mr. Williamson reported that he would provide them for Superintendent Bond to include in his Friday update.

UNFINISHED BUSINESS

2016-2017 Preliminary Budget Update

Executive Director of Business Operations Vic Roberts reported that the Associated Student Body (ASB) beginning fund balance on September 1, 2015 was \$1.3M and that the ending fund balance is projected at \$1.2M. Mr. Roberts noted that 2015-2016 projected expenditures of \$1.69M were quite a bit less than budgeted. He explained that the preliminary 2016-2017 budget totals are similar to the 2015-2016 budget.

Mr. Roberts reviewed the Worker's Compensation Program for which the District is self-insured. The fund balance is projected to increase from \$2,063,878 at September 1, 2015 to \$2,486,578 on August 31, 2016. Budgeted revenues and expenditures for 2016-2017 are \$1,600,000 and \$1,696,500 respectively. Mr. Roberts noted the history of claims paid for the past six years with claims costs projected at \$570,000 for 2015-2016. Claims costs are budgeted at \$1,100,000 for 2016-2017 in the event of a significant increase in claims activity. Mr. Roberts reported that the District had an actuary firm review the program in 2010. Roberts indicated that he planned on contacting the firm and discussing whether enough time had passed since the last review to have an updated review completed. The Board was in support of contacting the firm and completing an updated review if it is determined enough time had passes since the 2010 review. The review could cost \$10 to \$15K.

Mr. Roberts reviewed the Dental program which is also self-insured. He reported that 2015-2016 revenues are a little below what was budgeted because some employees have moved to Willamette Dental and PEBB. Mr. Roberts reported that the beginning fund balance is \$855K and that premium revenue is are expected to increase with the addition of new staff for 2016-2017. He noted that he expects another \$100K increase in premium revenue but also expected expenditures to increase by about the same amount.

Mr. Roberts reviewed the Board meeting schedule and budget timeline that would result in the Board adoption of the budget at the June 22nd meeting.

MTS Facility Bid Approval

Superintendent Bond reviewed information on the MTS Facility Services project. Mr. Bond reminded the Board members of the timeline and shared that the cost of building the facility was estimated at \$5,380,432. He reported that the project was put out to bid and that the six bids received were fairly tight. Mr. Bond recommended that the Board accept the low bid and award the contract to Fowler General Construction in the amount of \$4,420,400 plus tax. He noted that Fowler is currently building Sage Crest Elementary, Chinook Middle School and the new Desert Hills Middle School and the District is very pleased so far with the work Fowler is doing.

Motion by Brian Brooks to accept the low bid from Fowler General Construction of \$4,420,400 plus tax, as presented, for the KSD Facility Services Building.

Seconded by Ron Mabry.

Roll call vote:	Messinger	Aye
	Mabry	Aye
	Brooks	Aye
	Kintzley	Aye

Motion carried 4-0.

NEW BUSINESS

None.

EXECUTIVE SESSION

None.

OTHER BUSINESS AS AUTHORIZED BY LAW.

There being no further business, the Board adjourned at 6:03p.m.

RECORDING SECRETARY

PRESIDENT OF THE BOARD

SECRETARY OF THE BOARD

Approved: June 22, 2016