

KENNEWICK SCHOOL DISTRICT NO. 17
SCHOOL BOARD MEETING
ADMINISTRATION BUILDING
JANUARY 21, 2015

M I N U T E S

MEMBERS PRESENT

Dawn Adams, President of the Board; Heather Kintzley, Vice President of the Board; Brian Brooks, Board Member; Ben Messinger, Board Member; Ron Mabry, Board Member, Alec Sun, Student Representative to the Board; and Dave Bond, Superintendent and Secretary of the Board.

Cabinet Members: Chuck Lybeck, Associate Superintendent of Curriculum Services; Doug Christensen, Assistant Superintendent of Human Resources; Ron Williamson, Assistant Superintendent of Secondary Education; Greg Fancher, Assistant Superintendent of Elementary Education; Vic Roberts, Executive Director of Business Operations; and Robyn Chastain, Director of Communication and Public Relations.

CALL TO ORDER

President Dawn Adams called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance with approximately 30 staff and guests in attendance.

RECOGNITION

National Board Certified Teachers

Assistant Superintendent of Human Resources, Doug Christensen, recognized the following teachers for receiving National Board certification: Joe Ansingh, Kathleen Armitage, Kaylee Garner, Kathryn Koegler, Michele Maxson, Tricia McMullen and Sara Riesenweber.

School Board Members – National School Board Month

Superintendent Dave Bond noted the many hours that elected Board members give of their time in meetings, workshops, conferences, ESD functions, graduations, hearings, appeals, and retreats to guide the district and promote academic achievement. He added that the KSD Board members have 28 years of combined experience. Mr. Bond read Governor Inslee's proclamation naming January as School Board Recognition Month and presented each Board member with a certificate from the Washington State School Directors Association in appreciation of their time and valuable service to children of the Kennewick School District.

Board members also received cookies and posters from students at the newly remodeled Lincoln Elementary School. Eastgate Elementary principal, Niki Arnold-Smith, presented the Board members with a treasure chest filled with notes and cards from her students who are temporarily housed at the Fruitland facility until the fall of 2015-2016 while their school is being rebuilt.

COMMUNICATIONS FROM PARENTS, STAFF, AND RESIDENTS

None.

CONSENT ITEMS

Motion by Brian Brooks to approve the consent items as presented.

Seconded by Heather Kintzley.

Roll call vote:	Messinger	Aye
	Mabry	Aye
	Brooks	Aye
	Kintzley	Aye
	Adams	Aye

Motion carried 5-0.

The consent items were as follows:

- Minutes of Regular Board Meeting December 10, 2014
Minutes of School Board Meeting/Workshop January 14, 2015???
- Personnel Actions – Certificated, Classified and Extracurricular
- Payroll and Vouchers – December 31, 2014
- Budget Status Report Ending December 31, 2014
- 2015-2016 Calendar
- Resolution No. 6 2014-2015; Accept Lincoln Elementary Modernization Project as Complete
- Resolution No. 7 2014-2015; Racial Balance for the New Construction Project of Middle School #5
- Resolution No. 8 2014-2015; Racial Balance for the New-In-Lieu Construction Project of Desert Hills Middle School
- Curriculum Adoption –
 - *Essential Elements for Guitar Book 1 and Book 2*, Authors, Will Schmid and Bob Morris, Published by Hal Leonard to be used in Grade 9-12 Vocal and Instrumental Music Classes
 - *Bud, Not Buddy*, Author, Christopher Curtis, Published by Scholastic Inc. to be used in Grade 5 Language Arts Classes at Washington Elementary School.
 - *CDX Light Automotive, CDX Diesel*, Authors, Jones and Bartlet, Published by Jones and Bartlet to be used in Grade 9-12 Automotive and Diesel Classes at Tri-Tech
 - *Read&Write Gold 11*, Author, textHELP, Published by textHelp to be used in Grades 6-8 at Horse Heaven Hills Middle School
- Memo to Accept Completion of Miscellaneous Asphalt Projects:

- Pavement for Portables at Desert Hills Middle School
- Pavement for Portables at Westgate Elementary School
- Pavement for Portables at Ridge View Elementary School
- Improvements to Roy Johnson Ball Park, asphalt and gravel for batting cage area, installation of two drinking fountains, asphalt pads for dugout entrances
- Asphalt Pad for New Bleachers at Kennewick High School track

SUPERINTENDENT/BOARD MEMBER REPORT

Superintendent

Superintendent Dave Bond reported that the District mailers for the bond have been sent out and some people have received them, as well as their ballots, in the mail today.

Board Member

Heather Kintzley reported that she recently drove by the new Delta High School facility under construction and it is very impressive. Mr. Bond added that the Capital Projects area of the Pasco School District website has a camera feed that shows the construction in progress.

REPORTS AND DISCUSSIONS

Nutrition Services Annual Report

Sam Shick, Sodexo Nutrition Services Director, introduced his staff who then served the Board members and the audience a sample of chicken fajitas, one of the menu items at Kamiakin High School's new lunch venue, Street EatZ, opening on January 26th. Sam presented an annual report of the revenues and expenses of the school lunch program. He presented a list of students' five favorite meals by grade level and showed a comparison of average daily participation between 2012-2013 and 2013-2014. Average daily participation increased in 2013-2014 for total lunches, breakfast and suppers (super snacks) while total snacks decreased significantly. Sam introduced last year's Future Chef winner, Ben Noah, who described his winning dish, the Mumba Jumbo. Board member were invited to be celebrity judges for this year's Future Chef competition on February 27th. Ron Mabry indicated that he would be interested, if his calendar is clear on that date.

Workers Compensation/Annual Safety Report

Mollie Lutz presented an annual safety report on recordable injuries and claims, and explained how the data is recorded and tracked. Mollie reported that OSHA recordable injuries in 2014 stayed at the same level as 2013 and noted a decrease in time loss injuries for 2013-14, as well as a decrease in the number of accepted claims. Ms. Lutz explained that the district strives to have people with recordable injuries perform light duty work to keep them in their building or at least within their unit. Mollie reported that Safe Schools allows the district to match

employees' safety training with the types of hazards their work entails and added that the number of employees completing their Safe Schools training has steadily increased since the program was implemented in 2011.

Capital Projects Update

Doug Carl, Director of Capital Projects, presented photographs of the current construction of Eastgate Elementary School and shared architect's renderings, floor plans, and site plans of the new Desert Hills Middle School, Elementary School #15, and the new middle school to be built at Southridge Boulevard. Doug also shared photos of the Sagecrest area site where Elementary School #15 will be built. He also shared photos of the Southridge Blvd. site where MS #5 will be built and where dirt is being moved to the Sagecrest site

UNFINISHED BUSINESS

None.

NEW BUSINESS

Asset Preservation

Keith Colee, Manager of Maintenance and Operations, reviewed the district's Asset Preservation System required by OSPI to demonstrate that districts are maintaining the taxpayers' investment in their buildings through their infrastructure and operations. Projects are identified and recommendations are made to the School Board for approval each January for work to be completed the following summer and that data is submitted to OSPI prior to the March 1st deadline. Keith reviewed the asset preservation projects completed in 2013 and 2014 and proposed projects for the summer of 2015, as well as for 2016 through 2018. The proposed projects for summer 2015 include replacing flooring at Horse Heaven Hills and Highlands Middle Schools, replacing gymnasium flooring at Edison and Vista Elementary Schools, painting the exteriors of Southridge and Kennewick High Schools, replacing windows at Southridge High School, and replacing the roofing at Edison and Vista Elementary Schools.

Keith explained that operations maintenance includes the work of maintenance, grounds, and custodians, as well as outside vendors who respond to emergent or routine maintenance needs to ensure the ongoing, day-to-day operation of the building during the school year. Maintenance personnel are grouped into teams and perform maintenance on rotation to every building three times per year. Keith reviewed the maintenance department's current organization chart, comprised of individual shops with leads at each one, and proposed a new organizational structure, which breaks crews down to cover secondary and elementary buildings with multi functioning teams, along with a Projects Crew and a Support Group. The proposed new organization structure would require an additional 2 FTE of personnel. Keith explained that this structure is more team oriented, makes it easier to get work done, and it holds the workers accountable. Dave Bond added that, from the principals' perspective, it is very

desirable to have a whole team come into the school three times a year and take care of everything in one fell swoop.

Capital Budget – Summer Projects

Executive Director of Business Operations, Vic Roberts, reviewed revenues and the total cost of capital projects started in summer 2014, as well as projected Capital Fund expenditures through the summer of 2015. As noted above, the proposed projects for summer 2015 include replacing flooring at Horse Heaven Hills and Highlands Middle Schools, replacing gymnasium flooring at Edison and Vista Elementary Schools, painting the exteriors of Southridge and Kennewick High Schools, replacing windows at Southridge High School, and replacing the roofing at Edison and Vista Elementary Schools. This work also includes Highlands Middle School turn lane/parking lot improvements, Legacy High School/Kennewick High School parking lot improvements and the bus loop at Cottonwood Elementary School. Vic estimated that the total cost of all of these summer projects could approach \$3.0 Million. Vic also discussed estimated costs for the purchase of portables and for moving portables from Westgate to various elementary sites. The possibility of the district having to pay a share of DELTA High School construction costs not funded through the state was also discussed.

Motion by Heather Kintzley to approve the Asset Preservation plan as presented.

Seconded by Brian Brooks.

Roll call vote:

Messinger	aye
Mabry	aye
Brooks	aye
Kintzley	aye
Adams	aye

Motion carried 5-0.

Motion by Ben Messenger to authorize the summer 2015 projects as presented.

Seconded by Heather Kintzley.

Roll call vote:

Messinger	aye
Mabry	aye
Brooks	aye
Kintzley	aye
Adams	aye

Motion carried 5-0.

Bus Purchase

Vic Roberts reported that Transportation Director Ethan Schwebke projects he will need to purchase at least 20 buses over the next two years due to continued enrollment increases, as well as the opening of Elementary School #15 and the new Desert Hills Middle School. Vic recommended that the district purchase 10 buses, at a total cost of \$1,250,000, for delivery in September 2015, which would require that ~ \$600,000 be budgeted as a 2015-2016 transfer from the General Fund into the Transportation Vehicle Fund.

Motion by Heather Kintzley to approve the purchase of ten buses for September 2015 delivery.

Seconded by Brian Brooks.

Roll call vote:

Messinger	aye
Mabry	aye
Brooks	aye
Kintzley	aye
Adams	aye

Motion carried 5-0.

K-5 Fitness Adoption

Assistant Superintendent of Curriculum Services, Chuck Lybeck reported that the Health and Fitness Adoption Work Groups recommend that the district retain our current K-5 Fitness Curriculum, "Five for Life Program: Basic" and provided a list of supplemental materials to support the K-5 fitness curriculum.

Motion by Ron Mabry to accept the recommendation to retain the district's current K-5 .Fitness Curriculum, Five for Life Program: Basic" and to procure supplemental materials as presented.

Seconded by Heather Kintzley.

Roll call vote:

Messinger	aye
Mabry	aye
Brooks	aye
Kintzley	aye
Adams	aye

Motion carried 5-0.

Board Member Compensation (Policy 1532)

Motion by Brian Brooks to waive annual compensation to Board Members as allowed in Policy 1532.

Seconded by Mr. Messinger.

Roll call vote:

Messinger	aye
Mabry	aye
Brooks	aye
Kintzley	aye
Adams	aye

Motion carried 5-0.

EXECUTIVE SESSION

President Dawn Adams announced an end to the business portion of the meeting at 7:05 pm and moved the Board into executive session per RCW 42.30.110 (1) (i) for approximately 30 minutes to discuss legal issues. Ms. Adams noted that no further formal action would be taken.

OTHER BUSINESS AS AUTHORIZED BY LAW.

President Dawn Adams reconvened regular session of the Board at 7:41 p.m. There being no further business, the Board adjourned at 7:41 p.m.

RECORDING SECRETARY

PRESIDENT OF THE BOARD

SECRETARY OF THE BOARD

Approved: February 11, 2015