

KENNEWICK SCHOOL DISTRICT NO. 17  
SCHOOL BOARD MEETING  
ADMINISTRATION BUILDING  
NOVEMBER 4, 2015

MINUTES

MEMBERS PRESENT

Heather Kintzley, Vice President of the Board; Brian Brooks, Board Member; Ron Mabry, Board Member; Ben Messinger, Board Member; Charlie Landefeld, Student Representative to the Board; and Dave Bond, Superintendent and Secretary of the Board.

Cabinet Members: Chuck Lybeck, Associate Superintendent of Curriculum Services (arriving late); Doug Christensen, Assistant Superintendent of Human Resources; Ron Williamson, Assistant Superintendent of Secondary Education; Greg Fancher, Assistant Superintendent of Elementary Education; Vic Roberts, Executive Director of Business Operations, and Robyn Chastain, Director of Communications and Public Relations.

MEMBERS ABSENT

Dawn Adams, excused.

CALL TO ORDER

Vice President Heather Kintzley called the meeting to order at 5:31 p.m. and led the Pledge of Allegiance with approximately 30 staff and guests in attendance.

COMMUNICATIONS FROM PARENTS, STAFF, AND RESIDENTS

None.

CONSENT ITEMS

Motion by Ben Messinger to approve the consent items as presented.

Seconded by Brian Brooks.

Roll call vote:	Messinger	aye
	Mabry	aye
	Brooks	aye
	Kintzley	aye

Motion carried 4-0.

The consent items were as follows:

- Minutes of Regular Board Meeting October 21, 2015
- Personnel Actions – Certificated, Classified and Extracurricular
- Elementary School Improvement Plans 2015-2016

- 2015-2016 ASB Spring Sports Bid Award, \$66,502.46
- Resolution No. 3, 2015-2016; Racial Balance for the New-In-Lieu Construction Project of Westgate Elementary
- Resolution No. 4, 2015-2016 Accept Value Engineering Report for Westgate Elementary
- Approve Transportation Bargaining Agreement 2015-2019
- Approve Nutrition Services Bargaining Agreement 2015-2018

## SUPERINTENDENT/BOARD REPORT

### Superintendent

Superintendent Dave Bond reported that finding qualified teachers is one of the big challenges for school districts across state. He shared that the District will hold a job fair on Monday, November 9<sup>th</sup>, and he is hopeful that many qualified candidates will attend.

Mr. Bond reported that Brian Brooks, Ron Mabry and he plan to attend the WSSDA Annual Conference in Bellevue on November 19-22, 2015.

Mr. Bond congratulated the three members (Brian Brooks, Ron Mabry and Ben Messinger) re-elected to the School Board and noted that they all ran unopposed.

### Board

None.

## REPORTS AND DISCUSSIONS

### Budget Wrap-up 2014-2015

Executive Director of Business Operations Vic Roberts presented a financial summary for 2014-2015. He reviewed a statement of revenues, expenditures, and changes in the fund balance for the General Fund, Capital Fund, ASB, Debt Service, Transportation and Self-Insured accounts. Mr. Roberts noted that the ending fund balance for the General Fund totaled \$31.1M on August 31, 2015. Mr. Roberts explained that the Worker's Compensation program expenditures totaled \$937K as compared to average expenditures of \$1.2M the past several years. He reviewed enrollment numbers and shared that the total average student FTE for ten months ending in June 2015 was 335.42 higher than budgeted. Mr. Roberts compared actual revenues to budgeted revenue and reported that the state revenue total, which is primarily based on state enrollment numbers, was \$4.1M more than budgeted and that total revenues were \$2.1M over the budgeted number. He reviewed General Fund expenditures by major program area. Mr. Roberts noted that when the District adopted the budget, we built in the capacity for new schools. The change in the fund balance after transfers to the Transportation Fund and the Capital Fund was \$2.26M. Mr. Roberts reviewed the Materials, Supplies and Operating Costs by activity noting some of the more significant variances of actual costs to budget. The

Statement of Fund Balance was reviewed with Mr. Roberts noting the various categories of fund balance amounts.

Motion by Ron Mabry to approve the General Fund Statement of Fund Balance as of August 31, 2015 as presented.

Seconded by Brian Brooks.

Roll call vote:	Messinger	aye
	Mabry	aye
	Brooks	aye
	Kintzley	aye

Motion carried 4-0.

## UNFINISHED BUSINESS

### Boundary Decision

Assistant Superintendent of Elementary Education, Greg Fancher, reviewed the timeline for setting the boundaries and reported that an additional community presentation was held on October 28<sup>th</sup> to share information and gather comments on new boundary Option 4 for elementary and Option 3 for middle school. He reviewed the current elementary boundaries as well as the current elementary demographics. Mr. Fancher then presented boundary Option 4 and explained, in detail, how each school boundary was determined based on community feedback and in keeping with the Board's priority for neighborhood schools. He shared the school demographics estimated to result from elementary Option 4. Mr. Fancher reviewed the School Choice process and stated that requests will be prioritized at three levels: Priority 1) Students who wish to remain at the school they have been attending, particularly students going into the fifth and the eighth grades who wish to remain at the elementary or the middle school that they would have attended had the boundaries not changed; Priority 2) Students within the District who wish to attend a school outside their neighborhood boundary due to child care, etc.; and Priority 3) Students from outside the District who wish to attend a school in the Kennewick School District.

Mr. Fancher recommended that the Board approve elementary boundary Option 4. Ms. Kintzley opened the floor for public comments. There were no comments.

Assistant Superintendent of Secondary Education Ron Williamson presented the current middle school boundaries, which run north and south, and noted that those boundaries were set in the 1990's when the School Board's priority was to try to balance school demographics. Mr. Williamson presented middle school boundary Option 3 and explained, in detail, how each school boundary was determined, based on community feedback, and in keeping with the current School Board's priority for neighborhood schools. He also explained that, when setting boundaries, he considered natural boundaries such as highways and major arterial roads so that students won't have to cross

them when walking to school. Mr. Williamson shared concerns from the community which included the high percentage of free and reduced lunch at some middle schools when compared to other middle schools and the desire of some parents to move the Dual Language Program from Highlands to Middle School #5.

Mr. Williamson recommended that the Board approve middle school boundary Option 3. Ms. Kintzley opened the floor for public comment on middle school boundary Option 3. A Kennewick High School teacher and parent, Tom Reil, shared his concern about the high number of minority students and the high percentage of free and reduced lunch at Kennewick High School. Superintendent Bond stated that balancing for demographics was one of the topics discussed at the last School Board retreat and noted that the Board's priority when setting school boundaries is to create neighborhood schools. He added that it was intentionally decided that high school boundaries would not be a discussion topic at tonight's meeting.

A parent of a middle school student commented that she was happy to hear that the District is adjusting the school boundaries based on projected growth. She asked if the District is considering building another high school. Superintendent Bond answered that the District anticipates the need to build another high school in 2022-2024 and that administration is currently looking for land on which to build that school.

Motion by Brian Brooks to accept the recommendation of boundary Option 4 for elementary and boundary Option 3 for middle school.

Seconded by Ron Mabry.

Ron Mabry asked Superintendent Bond if the Board could set a goal to look at the high school boundaries sooner, rather than later. Mr. Bond suggested that high school boundaries could be a discussion topic at the School Board's retreat in January. Ms. Kintzley stated that she appreciated and recognized all of the time and effort District staff put into creating the new elementary and middle school boundary options. She noted that the amount of public input obtained was greatly appreciated and commented that it helps the Board to know that their decisions are supported by the public.

Roll call vote:	Messinger	aye
	Mabry	aye
	Brooks	aye
	Kintzley	aye

Motion carried 4-0.

Resolution No. 2, 2015-2016; Replacement Maintenance and Operations Levy

Mr. Bond reviewed the levy rate discussions from the past three Board meetings and listed the rationale for setting the levy amounts that were considered. He noted that, at the October 21<sup>st</sup> Board meeting, administration had proposed increasing the levy rate by \$0.05

in 2017 and by \$0.05 in 2018 and the Board passed a motion directing administration to bring a Resolution that would increase the levy rate by those recommended amounts.

Mr. Bond stated that, upon further reflection, administration is uncomfortable asking for the \$0.05 increase each year because the District has a healthy fund balance and the levy rate increase would only raise about \$600K more than if there were no increase in the rate. He added that the District doesn't want to try to anticipate what legislature is going to do. Mr. Bond also noted two Board members were absent from the October 21<sup>st</sup> meeting and were not able to be a part of the discussion.

Mr. Bond reported that administration recommends that the Board votes down the recommendation to ask for a \$0.05 increase in the levy rate. He added that Administration recommends that the Board adopt a Resolution to keep the levy rate the same for 2017-2018 with levy amounts being set at \$25,050,000 in 2017 and \$25,600,000 in 2018.

Motion by Ben Messinger to approve Resolution No 2, 2015-2016 authorizing a tax levy collection in 2017 of \$25,050,000 and in 2018 of \$25,600,000 as presented.

Seconded by Brian Brooks.

Roll call vote:	Messinger	aye
	Mabry	aye
	Brooks	aye
	Kintzley	aye

Motion carried 4-0.

## NEW BUSINESS

### Middle School #5 Naming

Mr. Williamson introduced Kevin Pierce, Principal of Middle School #5, who reviewed School Board Policy and Procedure 9250 which address the naming of School District facilities. Mr. Pierce noted that the School Board is responsible for officially naming a school. He reviewed the process of engaging staff, students and the community in recommending names and mascots for Middle School #5 and presented a list of the top 25 names from the more than 900 names submitted online. Mr. Pierce explained that the Naming Committee, comprised of seven teachers and four parents, narrowed that list down to four names and mascots that they felt could represent the school: 1) Canyon Creek – Wolves or Bobcats, 2) Chinook - Wolves, 3) South Hill - Titans, and 4) Summit - Raptors.

Superintendent Bond noted that the Board hasn't named a school since Cottonwood was built and added that the Board could look at the list of four recommended names and choose one tonight or they could expand the list and look at all of the suggested names or they could take it under advisement and take time to think about it. He commented that one Board member was absent and they may want to wait until Ms. Adams could participate in the decision. Ms. Kintzley stated that the greatest honor of being on a school board is the ability

to name a new school. She noted that there are some other names on the Committee's top 25 list that appeal to her as well. Ms. Kintzley recommended that the Board take the matter under advisement and table the subject until all of the members can be in attendance.

Motion by Brian Brooks to postpone action on the naming of Middle School #5 until the December 9<sup>th</sup> Board meeting.

Seconded by Ben Messinger.

Roll call vote:	Messinger	aye
	Mabry	aye
	Brooks	aye
	Kintzley	aye

Motion carried 4-0.

#### Portable Options 2016

Superintendent Dave Bond reported that in 2016-2017 the District will have 15 portable classrooms available from the middle schools. He noted that, due to the implementation of Full Day Kindergarten at Ridge View and Cottonwood, those schools will need between one and three portables to house students, unless some programs are moved to Elementary #15 or the computer lab at Cottonwood is converted to a classroom. Mr. Bond explained that the high schools will require three to six portables due to growth of more than 450 students since October 2010. Also, he reminded the Board that the requirement for three credits of science begins with this year's freshman class, which will create the need for an additional three to six portables. However, Mr. Bond explained that the need for additional space for science can be met in the summer of 2017.

Mr. Bond noted that the 24 credit requirement for high school graduation will be in place beginning in 2017 and that each high school will need to add a teacher and a classroom each year for three years to meet the needs of providing 24 credits for all students. He stated that this need can be met in the summers of 2018 and 2019. Mr. Bond added that Special Education program growth may require from zero to three portables at the elementary and middle school levels, depending on whether programs are placed at Elementary #15, Horse Heaven Hills or Middle School #5. He noted that the District may need another six to ten portables at the elementary level due to growth and class size reduction. Mr. Bond also reported that Legacy High School would like to add a portable to meet the needs of more alternative students. He explained that ECEAP currently occupies space in five elementary schools and at Keewaydin Discovery Center.

Mr. Bond recommended that the District purchase two double portables and place them at Amistad, Canyon View or Washington to house the ECEAP program. He also recommended that the District place the 15 portables from the middle schools, as follows, allowing for some flexibility. Mr. Bond noted that the two double portables will cost approximately \$500K.

<u>School</u>	<u># Portables</u>	<u>Reason</u>
Cottonwood	1	Full Day Kindergarten
Ridge View	0-2	Full Day Kindergarten
Kennewick	2	Growth
Kamiakin	2	Growth
Southridge	2	Growth
Cascade	0-1	Class Size Reduction
Edison	0-1	Class Size Reduction
Hawthorne	0-1	Class Size Reduction
Lincoln	2	Class Size Reduction
Southgate	1	Class Size Reduction
Vista	1-2	Class Size Reduction
TBD - Elem	0-1	Special Programs Needs
Legacy	<u>0-1</u>	Growth
<b>TOTALS</b>	<b>11-19</b>	

Motion by Ben Messinger to adopt the recommendation to purchase two double portables and place them at Amistad, Canyon View or Washington to house the ECEAP program and to place the remaining 15 portables from the middle schools, as presented, to include the sites identified.

Seconded by Brian Brooks.

Roll call vote:	Messinger	aye
	Mabry	aye
	Brooks	aye
	Kintzley	aye

Motion carried 4-0.

**EXECUTIVE SESSION**

None.

**OTHER BUSINESS AS AUTHORIZED BY LAW.**

Regular session was reconvened at 7:11 p.m. There being no further business, the Board adjourned at 7:11 p.m.

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 RECORDING SECRETARY

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 PRESIDENT OF THE BOARD

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 SECRETARY OF THE BOARD