

KENNEWICK SCHOOL DISTRICT NO. 17
SCHOOL BOARD MEETING
ADMINISTRATION BUILDING
NOVEMBER 9, 2016

MINUTES

MEMBERS PRESENT

Heather Kintzley, Vice President of the Board; Brian Brooks, Board Member; Ron Mabry, Board Member; Ben Messinger, Board Member; Jaxon Dean, Student Representative to the Board; and Dave Bond, Superintendent and Secretary of the Board.

Cabinet Members: Chuck Lybeck, Associate Superintendent of Curriculum Services; Doug Christensen, Assistant Superintendent of Human Resources; Ron Williamson, Assistant Superintendent of Secondary Education; Greg Fancher, Assistant Superintendent of Elementary Education; Vic Roberts, Executive Director of Business Operations; and Robyn Chastain, Director of Communication and Public Relations.

Other Guests: Bronson Brown

MEMBERS ABSENT

Dawn Adams, excused.

CALL TO ORDER

Vice President Heather Kintzley called the meeting to order at 5:31 p.m. and led the Pledge of Allegiance with approximately 20 staff and guests in attendance.

COMMUNICATIONS FROM PARENTS, STAFF, AND RESIDENTS

None.

CONSENT ITEMS

Motion by Brian Brooks to approve the consent items as presented.

Seconded by Ben Messinger.

Roll call vote:	Messinger	Aye
	Mabry	Aye
	Brooks	Aye
	Kintzley	Aye

Motion carried 4-0.

The consent items were as follows:

- Minutes of Regular Board Meeting October 26, 2016
- Personnel Actions – Certificated, Classified and Extracurricular
- Resolution No. 2, 2016-2017; Education Service Center Region 20
- Additional Variances for the 2016-2017 School Year
- Memo Authorize Purchase S. 109 Kent Street
- Approval of Highly Capable Program Annual Plan 2016-2017
- Payroll and Vouchers Ending October 31, 2016
- Budget Status Report Year Ending August 31, 2016
- Curriculum Adoption:
 - ***Fundae Sundaes***, Author, Joy Tavano, Published by BE P Publishing to be used in Grade 6-8 CTE Computer classes at Chinook Middle School.
 - ***Skateboards Inc.***, Authors, Diane Silvia and Linda Viveiros, Published by BE P Publishing to be used in grade 6-8 CTE Technology Education classes at Chinook Middle School.
 - ***Teen Health***, Authors, Bronson, Cleary and Hubbard, Published by McGraw Hill Education to be used in grade 6-8 Health classes district-wide.
 - ***The Dream Team 2E.***, Author, Joy Tavano, Published by BE Publishing to be used in grade 6-8 CTE Computer classes at Chinook Middle School.
 - ***The Restaurant Entrepreneur***, Author, Todd Toporski, Published by BE P Publishing to be used in grade 6-8 CTE Computer classes at Chinook Middle School.
- Secondary School Improvement Plans 2016-2017

SUPERINTENDENT/BOARD MEMBER REPORT

Superintendent

Superintendent Dave Bond reminded the Board of the upcoming Legislative Conference February 12-13, 2017, and encouraged the Board members to let Patty know if they are interested in attending.

Mr. Bond reported that Brian Brooks, Ron Mabry and he plan to attend the WSSDA Annual Conference in Spokane on November 16-19, 2016.

Board Member

Ron Mabry, Board Member, shared that during the WSSDA Fall Regional meeting they heard about an agreement that other districts had with a temp agency for hiring nurses. Mr. Bond shared that currently they are talking with secretaries and nurses regarding schools having a nurse or health room para available at all times.

REPORTS AND DISCUSSIONS

Capital Project Update

Doug Carl, Director of Capital Projects, shared a PowerPoint showing the Board where we currently are on all of our capital projects; Desert Hills Middle School, Sage Crest Elementary, Chinook Middle School, Westgate Elementary, Facility Services, Elementary #16, Elementary #17. Mr. Carl then shared a rough design of what is possible for MCP using the old Desert Hills Middle School gym complex and explained that a decision would need to be made regarding MCP in order for him to move forward with Elementary #17.

Motion by Ron Mabry to approve the remodel of the existing gym complex at the old Desert Hills site into a facility to meet the needs of the Mid-Columbia Partnership.

Seconded by Brian Brooks.

Roll call vote:	Mr. Messinger	aye
	Mabry	aye
	Brooks	aye
	Kintzley	aye

Motion carried 4-0.

Capital Fund Report

Vic Roberts Executive Director of Business Operations presented a PowerPoint update on the 2015-2016 Capital Fund. Mr. Roberts showed a beginning cash balance of \$93,768,537 with revenue totally \$39,434,631, (Revenue includes state matching funds for Cascade, Lincoln, Eastgate and Sage Crest.) expenses totally \$2,756,358 for 2014-2015 summer projects paid in 2015-2016 and \$69,370,857 for 2015-2016 projects currently paid and a transfer of \$5,000,000 from the general fund into the capital fund, leaving an ending cash balance on August 31, 2016 in the amount of \$66,075,953. Mr. Roberts went on to share projected revenue from remaining State Match and future investment interest in the amount of \$19,520,000, less remaining summer 2016 costs of \$1,500,000, less 2016-2017 projected uses and other uses in 2017-2020 of \$83,291,504 leaving projected remaining funds in the

amount of \$2,304,449. Mr. Roberts noted a list of projects for the 2016-2017 school year and indicated those projects were scheduled to move forward spring/summer 2017. More information on the projects will be provided when Keith Colee presents the Asset Preservation Program update to the board in January. After showing a transfer of \$7,000,000 in school year 2016-2017 into the capital fund from the general fund, the projected remaining funds at August 31, 2020 would be \$9,304,449.

2015-2016 Year End Budget Report

Executive Director of Business Operations Vic Roberts presented a financial summary for 2015-2016. He reviewed a statement of revenues, expenditures, and changes in the fund balance for the General Fund, Capital Fund, ASB, Debt Service, Transportation and Self-Insured accounts. Mr. Roberts noted that the ending fund balance for the General Fund totaled \$35.9M on August 31, 2016. He reviewed enrollment numbers and shared that the total average student FTE for ten months ending in June 2016 was 208.95 higher than budgeted. Mr. Roberts compared actual revenues to budgeted revenue and reported that the state revenue total, which is primarily based on state enrollment numbers, was \$5.6M more than budgeted and that total revenues were \$5.2M over the budgeted number. He reviewed General Fund expenditures by major program area. Mr. Roberts reviewed the Materials, Supplies and Operating (MSOC) Costs by activity noting some of the more significant variances of actual costs to budget. The Statement of Fund Balance was reviewed with Mr. Roberts noting the various categories of fund balance amounts. He reviewed the Other Assigned amount of \$9,040,195 indicating funds were held primarily to offset the possible loss of funding from the levy cliff, support operational expenses for new elementary schools in the fall of 2018, IT related costs, and other potential risk management related areas.

Motion by Ben Messinger to approve the General Fund Statement of Fund Balance as of August 31, 2016 as presented.

Seconded by Brian Brooks.

Roll call vote:	Messinger	aye
	Mabry	aye
	Brooks	aye
	Kintzley	aye

Motion carried 4-0.

UNFINISHED BUSINESS

None

NEW BUSINESS

Portable Option 2017

Superintendent Dave Bond shared that our goal is to buy the minimum number of portables possible to meet our short term needs. He stated that in the fall of 2018 we are opening two new schools. Elementary 16 will have 38 classrooms and Elementary 17 (Dual Language) will have 30 classrooms. By fall of 2018, we will be able to meet nearly all space needs as we re-boundary the district to take advantage of the additional 68 classrooms. He noted that, during bargaining, we added a 4th special to the elementary schedule. The special that was chosen for our elementary schools was technology. Mr. Bond explained that we are eight classrooms short of having a room for every technology teacher. The eight technology teachers without a room are provided a computer cart on wheels to move from classroom to classroom. He went on to explain the challenges this creates.

Mr. Bond noted that we continue to grow. He stated that we were up over 500 students from last September, with 277 of those students in elementary. He went on to explain that we have a number of situations around the district where we have four classes of a grade level moving into three classes of the next grade level up. We have three to four situations where we need to add a classroom to avoid excessively large classrooms and two to three situations where we have excessively small classrooms. This gives us some flexibility as we could shrink the number of classes at a grade level and free up a room as we approach the start of school if we needed to.

Mr. Bond shared how there will be new space available at Westgate next year with four to five classrooms that could be used for other district needs. In some of the buildings where we need an additional classroom, we could move a district program (special education program) to Westgate and solve the classroom shortage without buying a portable. He went on to talk about the High School growth and the additional space that will be needed as the requirement for 24 credits begins with the current 8th graders. He then shared the growth needs that Special Education believes they will need in 2018. Mr. Bond explained that the portables needed for next year based on addressing elementary classroom need, was currently at 5 portables. He noted that it is possible that another couple portables may be needed based on solving class size issues that might come up or addressing the addition of special education classroom space. The district potentially has 5-7 portables available from three of our middle schools, but they are old flat-roof designs and would take considerable remodeling.

Mr. Bond recommended that the Board authorize the purchase of 6-8 new portable classrooms for installation in time for the 2017-2018 school year.

Motion by Brian Brooks to authorize administration to authorize the purchase of up to 8 new portable classrooms for installation in time for the 2017-2018 school year.

Seconded by Ron Mabry.

Roll call vote:	Messinger	aye
	Mabry	aye
	Brooks	aye
	Kintzley	aye

Motion carried 4-0.

Ron Williamson Assistant Superintendent of Secondary Education presented language changes required in order for five discipline policies to be in compliance with state law that was passed last year.

Policy 3314 STUDENTS: Student Exceptional, First Reading

Motion by Ben Messinger to approve Policy 3314 Student Exceptional for first and second reading.

Seconded by Brian Brooks

Roll call vote:	Messinger	aye
	Mabry	aye
	Brooks	aye
	Kintzley	aye

Motion carried 4-0.

Policy 3320 STUDENTS: Suspensions or Expulsions, First Reading

Motion by Brian Brooks to approve Policy 3320 Suspensions or Expulsions for first and second reading with correction to the second to the last paragraph, changing parents to parent(s) and guardians to guardian(s) per Heather Kintzley.

Seconded by Ben Messinger.

Roll call vote:	Messinger	aye
	Mabry	aye
	Brooks	aye
	Kintzley	aye

Motion carried 4-0.

Policy 3323 STUDENTS: Long-Term Suspension or Expulsion, First Reading

Motion by Ben Messinger to approve Policy 3323 Long-Term Suspension or Expulsion as presented for first and second reading with correction to the second to the last paragraph, changing parents to parent(s) and guardian to guardian(s) per Heather Kintzley.

Seconded by Ron Mabry.

Roll call vote:	Messinger	aye
	Mabry	aye
	Brooks	aye
	Kintzley	aye

Motion carried 4-0.

Policy 3325 STUDENTS: Emergency Expulsion, First Reading

Motion by Brian Brooks to approve Policy 3325 Emergency Expulsion as presented for first and second reading.

Seconded by Ron Mabry.

Roll call vote:	Messinger	aye
	Mabry	aye
	Brooks	aye
	Kintzley	aye

Motion carried 4-0.

Policy 3418 STUDENTS: Alcohol and Other Drug Use/Abuse (AODA) Policy, First Reading

After some discussion, it was decided to withdraw Policy 3418 and to bring it back at the next Board meeting.

EXECUTIVE SESSION

Vice President Heather Kintzley moved the Board into executive session at 6:56 pm for approximately 60 minutes per RCW 42.30.110 (1) (f) for a personnel issue and RCW 42.30.110 (1) (i) for a legal issue. No formal action will result. At 7:56 Ms. Kintzley extended executive session for an additional 25 minutes.

OTHER BUSINESS AS AUTHORIZED BY LAW.

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Vice President Heather Kintzley reconvened regular session of the Board at 8:21 p.m. There being no further business, the Board adjourned at 8:21p.m.

RECORDING SECRETARY

PRESIDENT OF THE BOARD

Approved: December 14, 2016

SECRETARY OF THE BOARD