

## **BOARD OF DIRECTORS**

### Annual Organizational Meeting

At the first regular meeting following certification of the election of School Directors, the Directors shall elect from among the members a President, a Vice-President and a Legislative Representative to serve one year terms. Officers shall not be elected following the appointment of a Director to fill a vacancy on the Board unless a majority of the Board is appointed. If a Board Member is unable to continue to serve as an officer, a replacement shall be elected immediately. In the absence of both the President and the Vice-President, the Board shall elect a President pro-tempore who shall perform the functions of the President during the latter's absence. The Superintendent shall act as Secretary to the Board.

In order to provide a record of the proceedings of each meeting of the Board, the Superintendent shall appoint a recording secretary of the Board. Policies shall continue from year to year and Board to Board until and unless the Board changes them.

Whenever a district shall be without the services of such a Superintendent and the business of the district necessitates action thereby, the Board shall appoint any member thereof to carry out the Superintendent's powers and duties for the district.

Within ten (10) days after any change in the office of Chairman or Superintendent, the district shall notify the Educational Service District Superintendent of such change.

Legal Reference:      RCW [28A.400.030](#) Superintendent's Duties  
    [28A.330.010](#) Board President, Vice-President or President  
    Pro-Tempore-Secretary  
    [28A.330.020](#) Certain Board Elections, Manner and Vote  
    Required-Selection of Personnel, Manner

Adopted: June 10, 1992