

Kennewick School District #17

Information Regarding Off-Season Activities/Athletics
(Workers' Comp & Liability Coverage)

1. **All off-season activities and athletic programs** that have prior approval via the normal Kennewick School District (KSD) process, as established by the WIAA, KSD Board of Directors, Site Administrators and Central Office Administrators, will be covered by the KSD Liability Insurance; in addition, the **KSD employees** acting within the scope of their duties will be covered by the KSD Liability Insurance.

2. **All KSD employees** working in the capacity of their regular season activity/athletic supervisory/coaching role in an off-season program will be covered as an employee under the KSD Workers' Comp. Insurance as long as they are not receiving compensation from a source other than the Kennewick School District;

3. **Any KSD employee or person** who is working in a supervisory/coaching capacity in any off-season activity and who is receiving compensation from a source other than KSD (for example: City Parks & Rec., Booster Club, University or other "camp" sponsor, etc.) is **NOT COVERED** by the KSD Workers Comp. Insurance. It is the person's responsibility to make sure they are covered for workers' comp benefits by the organization providing compensation.

Acknowledged by:

_____	_____	_____
Coach/Supervisor's Name	Coach's Signature	Date
_____	_____	_____
School Administrator's Name	School Administrator's Signature	Date