

ADVANCED PLACEMENT TEST REGISTRATION

Advanced Placement exams will be administered this year from May 7 through May 18. Student Bulletins supplied by College Board as well as online ordering instructions and fee information will be distributed to all students enrolled in an AP course the first week of February.

We will be using Total Registration to register for exams online. This can be done from any computer with an internet connection.

The cost for each AP exam is \$87. Students who qualify for free and or reduced lunch should indicate that when registering. Their fee will be \$5.00 per exam.

Online Exam registration will begin on Monday, Feb 6, 2012 at 7:30 AM and end on Friday, Mar 9, 2012 at 3:00 PM. In order to register, students should click on the link provide on the school website or visit www.TotalRegistration.net/AP/480524 to register. To complete registration, students must answer all of the required questions. Registration is not complete until students have printed the pdf of the confirmation page that is provided at the end. We know that parents may desire to register their students for exams; however, it is strongly recommend that parents and students are both present when registering to ensure that the correct exams are ordered and that payment information is clear. Once you come to the confirmation page, print two copies, one to return to Mrs. Miller in the ASB Office with payment, and one for your records. **Mrs. Miller cannot take your payment without this form, so make sure to bring it with payment.**

Here are the important dates for the registration process:

- Monday, February 6, 2012 at 7:30 AM - Registration Begins
- Monday, March 5, 2012 at 7:45 AM - Registrations and payments after this date will incur a \$10 late fee per registration.
- Friday, March 9, 2012 at 3:00 PM - Registration Ends
- Monday, March 12, 2012 at 3:00 PM - Registrations that have not been paid for will be cancelled and exams will not be ordered unless arrangements have been made with Mrs. Fontana.

Please contact Mrs. Fontana, sharon.fontana@ksd.org, if you have any questions.

