

Welcome to Off Campus Learning. We hope you will have a very wonderful experience with Off Campus Learning. Below you will find information to help you be successful.

Jennifer Marshall will supervise all Apex courses except Science and upper level Math. Her office hours are Monday thru Friday 8am until 3pm on each school day. Extra credit is available in all of her courses. You can locate extra credit in your Apex courses by selecting the Additional Activities in your class outline manager. This is located at the bottom left hand side once you have opened the class from "My School." Each assignment will be labeled with Extra Credit and are worth 15 points each. In project based courses, discuss extra credit opportunities with the supervising teacher.

Dave Rockstrom supervises Algebra I and above, plus all science classes. His office hours are from 8:30am until 1:30pm on each school day. If you are enrolled in one of Mr. Rockstrom's courses, you must set up an appointment to meet with him each week. Weekly contact helps to solve minor issues before they become major problems. Extra credit will be awarded for those weekly meetings. If you fail to cancel or reschedule your appointment, it will negatively affect your grade.

Lorna Garcia supervises Digital Apps, Career Choices, and ALE Culminating Projects. She is also the person you contact to add or drop courses. Her office hours are 9am until 4pm.

If you are taking a project based course you may submit your projects in any order, but must submit them as you finish them and not all at once. In the Apex courses, it is important that you do not skip written work. All written work must be turned in no later than two weeks after you have reached the assignment. If you skip the written work, a full letter grade will be deducted from each skipped assignment.

You will have access to your Apex courses 24 hours a day, 7 days a week, including holidays. We will do our best to check on your progress and answer any questions via email during non-school hours. Teachers do check their email most evenings and weekends.

We look forward to working with you. Again welcome to Off Campus Learning. If you have any questions please don't hesitate to contact the assigned teacher by phone, email, or in person.

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