

HORSE HEAVEN HILLS MIDDLE SCHOOL

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KENNEWICK, WA 99337

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James Tobery
Assistant Principal

Susan Denslow
Principal

Diana Burns
Assistant Principal

November 1, 2010

Dear Horse Heaven Hills Families:

All parents and students are invited and encouraged to participate in conferences scheduled for November 19th, 22nd, and 23rd. Conferences occur in an "arena" style. Each teacher will have a station on the perimeter of the area. There will be a waiting area located in the middle. Parents sit in the waiting area until the teacher they wish to see is available. During the assigned conference time, parents visit with the teachers they wish to see. These conferences are intended to be 3-4 minutes each. If you need more time or a more in-depth conference, please call the school office to schedule a meeting at a later date.

We sincerely hope that you will make every effort to meet with your child's teachers to discuss his/her progress. Students are strongly encouraged to attend conferences as well. Conferences have been scheduled alphabetically by students' last name as listed below. If you absolutely cannot attend at your scheduled time, please attend during one of the other time slots. Attending at your scheduled time however, will result in less waiting time. Priority conferences will be scheduled individually and confirmed with a phone call.

Our school counselors, Mrs. Ostby and Mrs. Hawkins, will be available on conference days to help those of you who have been notified to sign your child up for the College Bound Scholarship. Administrators will be available for consultation as well.

On behalf of the Horse Heaven Hills Staff, thank you in advance for taking time to confer with us. We are looking forward to seeing you on November 19th, 22nd, and 23rd.



Sue Denslow, Principal

Arena Locations:			
Grade 6 – Gym,	Grade 7 – Library,	Grade 8 – Commons,	PE- Room 301

<u>Day</u>	<u>Time</u>	
Friday, November 19 th	11:15 – 12:55	Arena Conferencing (A-B)
	12:55 – 2:35	Arena Conferencing (C-E)
Monday, November 22 nd	12:30 – 2:00	Arena Conferencing (F-J)
	2:00 – 3:30	Arena Conferencing (K-L)
	3:30 – 5:00	Arena Conferencing (M-P)
	6:00 – 8:00	Priority Conferences
Tuesday, November 23 rd	11:15 – 12:55	Arena Conferencing (Q-S)
	12:55 – 2:35	Arena Conferencing (T-Z)