Denial of Class Credit
Applieal Form

A classroom teacher, at his or her discretion, may forward to the building administration a notice of referral for denial of class credit. The classroom teacher, at his or her discretion, may thereafter rescind said notice, or having rescinded said notice, reinstate it any time for attendance and classroom work related behavior together with a brief explanation thereof, until a week before the meeting of the building Attendance Committee. (Policy 3122)

Student Name ____________________________ Grade in School (9th, 10th, 11th, 12th) ______

Name of Course ____________________________ Teacher Name ______________________

Final Grade in Course _______________________ # of Non-School Related Absences________

I hereby request that I be allowed to appeal to regain credit for this course.

Student Signature ________________________ Date _______________________________

State the reasons below why you should be allowed to regain your credit for the course listed above.

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If you have any questions, please contact your student’s high school (Kamiakin 222-7000, Kennewick 222-7100, Southridge 222-7200).

June 2008

Copy 1 – Office Copy 2 – Teacher Copy 3 – Student/Family