MEMBERS PRESENT

Dawn Adams, President of the Board; Heather Kintzley, Vice President of the Board; Ron Mabry, Board Member; Ben Messinger, Board Member; Nikhil Devanathan, Student Representative to the Board; Dr. Traci Pierce, Deputy Superintendent; and Dave Bond, Superintendent and Secretary of the Board.

Cabinet Members: Matt Scott, Assistant Superintendent of Curriculum Services; Doug Christensen, Assistant Superintendent of Human Resources; Ron Williamson, Assistant Superintendent of Secondary Education; Rob Phillips, Assistant Superintendent of Elementary Education; Vic Roberts, Executive Director of Business Operations; and Robyn Chastain, Director of Communication and Public Relations.

Other Guest: Bronson Brown, KSD Attorney
Mick McFarland, Attorney (via phone)

MEMBERS ABSENT

Brian Brooks, excused.

CALL TO ORDER

President Dawn Adams called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance with approximately 30 staff and guests in attendance.

COMMUNICATIONS FROM PARENTS, STAFF, AND RESIDENTS

Matt Yeager, 2100 Bellerive Dr., Richland – Mr. Yeager expressed concerns regarding the need for more para-educator staffing at the two larger elementary schools; Amon Creek Elementary and Amistad Elementary. He urged the Board to provide additional para-educator support.

Superintendent Bond offered to share the spreadsheet used to determine the para-educator staffing allocations with the Board in the Weekly update.

Brandy Strait, 1913 S Lyle St., Kennewick – Ms. Strait read a statement regarding the Tier 2 program at Canyon View Elementary, where her children attend. She expressed her frustration and anger that her children do not feel safe at school anymore and that the Tier 2 program does not work.

President Adams replied that the Board is aware of some of the challenges going on, and their attention is on it.
Nancy Smith, 108 West 45th Ave., Kennewick – Ms. Smith shared that she taught for about 22 years in the Kennewick School District. She resigned because she was being forced to falsify grades, and when she refused, the Principal threatened her. She added that she sent letters to all the Board members, and she never received any help. She stated that in spite of what her colleagues think, she is not crazy. Ms. Smith added that it took her five months to have the courage to come and let the Board know what happened. She will now be signing up to volunteer in the schools, as she loves and cares about helping children learn.

CONSENT ITEMS

Motion by Ron Mabry to approve the consent items as presented.

Seconded by Ben Messinger.

Roll call vote:
- Adams  Yes
- Kintzley Yes
- Mabry  Yes
- Messinger Yes

Motion carried 4-0.

The consent items were as follows:

- Minutes of Regular Board Meeting October 23, 2019
- Personnel Actions – Certificated, Classified and Extracurricular
  - Out of Endorsement Teacher Plans 2019-2020
- Payroll and Vouchers Ending October 31, 2019
- Budget Status Report Year Ending August 31, 2019
- Memo: Classified Contract Negotiations, Secretary Unit 2019-2022
- Elementary School Improvement Plans 2019-2020
- Approval of the Highly Capable Program Annual Plan 2019-2020
- Curriculum Adoption:
  - *Kindred*, a novel, Author, Octavia E. Butler, Published by Beacon Press. This material will be used in grades 11-12 AP Literature classes at Southridge High School.
- Approval of Cabinet Contract
- Superintendent Contract Closeout
- Resolution No. 7, 2019-2020, Accept New Elementary School #17 (Fuerza Elementary) Project as Complete.
- Variance for the 2019-2020 School Year
- Memo: Superintendent Pay Effective July 1, 2019

SUPERINTENDENT/BOARD MEMBER REPORT

Superintendent
Nikhil Devanathan, Student Representative to the Board, reported on the Superintendent-Student Advisory Committee meeting for November. He shared that the group discussed the scheduling of high school classes, as many students have expressed concerns regarding the new graduation requirements. Mr. Devanathan shared some of the ideas and suggestions that would allow students to fail some classes and still be able to graduate. For example, he mentioned that 4 x 4 blocks with four classes per day, would allow for students to earn eight credits per year, giving them more flexibility.

Superintendent Dave Bond handed the Board members a press release that will be going out regarding the announcement of the Superintendent’s transition and entry plan. Mr. Bond stated that he would be leaving his post effective December 31, 2019, with Dr. Pierce taking over on January 1, 2020.

Deputy Superintendent Dr. Traci Pierce shared that it has been a privilege to work alongside Mr. Bond the past few months, and she is honored to follow in his footsteps and continue to build on Kennewick’s tradition of excellence and commitment to serving students and families. Dr. Pierce added that she is proud to be part of the Kennewick School District team and the Kennewick community, and she is excited about the future.

Board Member

Ron Mabry shared that he was privileged to be a part of the School Board election process and that he looks forward to continuing to be a part of the Kennewick School Board.

President Adams shared that she signed up for the Euro Market Food Tour, a Community Education cooking class. She expressed how awesome the class was, and encouraged everyone to look at the Community Education catalog when it comes out and to sign up for a class.

REPORTS AND DISCUSSIONS


Executive Director of Business Operations, Vic Roberts, presented a financial summary for 2018/2019. He reviewed enrollment numbers noting the average student FTE for school year 2018/2019 was 141 less than budgeted. Budgeted, projected, and final General Fund revenue and expenditure amounts were reviewed. Revenues exceeded expenditures by $5.9M prior to the transfer of funds to the Transportation Vehicle and Capital Projects Funds. The ending fund balance decreased from $33.85M to $31.86M. Mr. Roberts discussed revenue trends, comparing 2018/2019 revenues with actual revenues from 2016/2017 and 2017/2018. Mr. Roberts reviewed the Materials, Supplies, and Operating Costs by activity, noting some of the more significant variances of actual costs to budget. The Statement of Fund Balance was reviewed with Mr. Roberts discussing the various categories of fund balance amounts and the changes from the prior year.
Mr. Roberts discussed the 2019/2020 budget noting student enrollment FTE for two months ending October 2019 was running below budget and that the enrollment for the school year was projected to be close to 100 FTE short of budget. The shortage of revenue from enrollment should be more than offset by other projected revenue increases and decreases in some expenditure categories. This will help reduce the District $4.28M budget deficit for the school year. Challenges with the 2020/2021 budget were discussed with Mr. Roberts noting that projected new revenue is limited and will not cover the increased costs from wages, benefits, and operations. Enrollment is not expected to increase significantly, and property taxes are set at $1.50. Mr. Roberts added that the next 2019/2020 General Fund Budget Update and Preliminary 2020/2021 Outlook would be at the February 2020 Board meetings.

UNFINISHED BUSINESS

None

NEW BUSINESS

Policy No. 8200, NON-INSTRUCTIONAL OPERATIONS: Food Services, First Reading

Superintendent Dave Bond shared updates to Policy No. 8200 to comply with recent legislative changes.

Heather Kintzley made a motion to accept Policy No. 8200, NON-INSTRUCTIONAL OPERATIONS: Food Services for first and second reading.

Seconded by Ben Messinger.

Roll call vote:  Adams  Yes
                 Kintzley  Yes
                 Mabry     Yes
                 Messinger Yes

Motion carried 4-0.

Resolution No. 6, 2019-2020, Certification of 2020 Excess Property Taxes

Executive Director of Business Operations, Vic Roberts, shared that the District must annually provide the county with correspondence certifying the excess property taxes to be collected for the upcoming year by November 30. Mr. Roberts made the following recommendation for the Board to approve Resolution No. 6, 2019-2020, Certification of 2020 Excess Property Taxes for $14.85M General Fund Levy Amount with limit of $15.0, $4.00M Capital Fund Technology Levy amount, and $15.70M Debt Service Fund Levy.

A motion was made by Heather Kintzley to accept the recommendation to approve Resolution No. 6 for $14.85M General Fund Levy amount with limit of $1.50, $4M Capital
Fund Technology Levy amount, and $15.70M Debt Service Fund Levy as presented by Executive Director of Business Operations, Vic Roberts.

Seconded by Ron Mabry.

Roll call vote:  
Adams   Yes  
Kintzley  Yes  
Mabry   Yes  
Messinger  Yes

Motion carried 4-0.

Policy No. 7111, FINANCIAL MANAGEMENT: Fund Balance, First Reading

Executive Director of Business Operations, Vic Roberts, shared updates to Policy No. 7111 to comply with recent legislative changes.

A motion was made by Ben Messinger to accept Policy No. 7111, FINANCIAL MANAGEMENT: Fund Balance, for first and second reading as presented.

Seconded by Heather Kintzley.

Roll call vote:  
Adams   Yes  
Kintzley  Yes  
Mabry   Yes  
Messinger  Yes

Motion carried 4-0.

Policy No. 7120, FINANCIAL MANAGEMENT: Budget: Preparation, First Reading

Executive Director of Business Operations, Vic Roberts, shared updates to Policy No. 7120 to comply with recent legislative changes.

A motion was made by Heather Kintzley to accept Policy No. 7120, FINANCIAL MANAGEMENT: Budget: Preparation for first and second reading as presented.

Seconded by Ben Messinger.

Roll call vote:  
Adams   Yes  
Kintzley  Yes  
Mabry   Yes  
Messinger  Yes

Motion carried 4-0.

Policy No. 7130, FINANCIAL MANAGEMENT: Notice and Conduct of Budget Hearings, First Reading
Executive Director of Business Operations, Vic Roberts, shared updates to Policy No. 7130 to comply with recent legislative changes.

A motion was made by Ron Mabry to accept Policy No. 7130, FINANCIAL MANAGEMENT: Notice and Conduct of Budget Hearings for first and second reading as presented.

Seconded by Heather Kintzley.

Roll call vote:
- Adams: Yes
- Kintzley: Yes
- Mabry: Yes
- Messinger: Yes

Motion carried 4-0.

Policy No. 7140, FINANCIAL MANAGEMENT: Budget: Adoption, Filing and Implementation, First Reading

Executive Director of Business Operations, Vic Roberts, shared updates to Policy No. 7140 to comply with recent legislative changes.

A motion was made by Heather Kintzley to accept Policy No. 7140, FINANCIAL MANAGEMENT: Budget: Adoption, Filing, and Implementation for first and second reading as presented.

Seconded by Ron Mabry.

Roll call vote:
- Adams: Yes
- Kintzley: Yes
- Mabry: Yes
- Messinger: Yes

Motion carried 4-0.

Policy No. 7210, FINANCIAL MANAGEMENT: Revenues from Discretionary Local Taxes, First Reading

Executive Director of Business Operations, Vic Roberts, shared updates to Policy No. 7210 to comply with recent legislative changes.

A motion was made by Ron Mabry to accept Policy No. 7210, FINANCIAL MANAGEMENT: Revenues from Discretionary Local Taxes for first and second reading as presented.

Seconded by Heather Kintzley.

Roll call vote:
- Adams: Yes
- Kintzley: Yes
Policy No. 7220, FINANCIAL MANAGEMENT: Revenues from State Resources, First Reading

Executive Director of Business Operations, Vic Roberts, shared updates to Policy No. 7220 to comply with recent legislative changes.

A motion was made by Ben Messinger to accept Policy No. 7220, FINANCIAL MANAGEMENT: Revenues from State Resources for first and second reading as presented.

Seconded by Heather Kintzley.

Roll call vote:

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<td>Adams</td>
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<td>Kintzley</td>
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<td>Mabry</td>
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<td>Messinger</td>
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Motion carried 4-0.

EXECUTIVE SESSION

President Dawn Adams announced an end to the business portion of the meeting at 6:34 p.m. and moved the Board into executive session per RCW 42.30.110 (1) (b) to discuss a Real Estate issue, RCW 42.30.110 (1) (f) to discuss a Personnel Issue, RCW 42.30.110 (1) (g) to review Superintendent Performance, and per RCW 42.30.110 (1) (i) to discuss a Legal Issue for approximately 90 minutes. Ms. Adams noted that no further formal action would be taken. At 8:04 p.m., Ms. Adams extended the executive session for an additional 20 minutes.

OTHER BUSINESS AS AUTHORIZED BY LAW.

Ms. Adams reconvened regular session of the Board at 8:23 p.m. There being no further business; the Board adjourned at 8:23 p.m.