

STUDENTS

Long-Term Suspensions or Expulsions

A long-term suspension or expulsion is defined as an exclusion from school that must have an end date of not more than the length of an academic term as defined by the school board (90 days). A long-term suspension or expulsion may be imposed by the principal only after a fair hearing is made available to the affected student and parent/guardian. No student in grades kindergarten through fourth grade may be long-term suspended. A copy of the letter of long-term suspension or expulsion shall be permanently placed in the student's cumulative file. Written notice of the hearing shall be delivered to the student and parent/guardian in person, by mail, or by email. The notice shall be in the parent's primary language and shall supply the following information:

1. A description of the student's behavior and how the behavior violated the school district's policy;
2. The duration and conditions of the suspension or expulsion, including the dates on which the suspension or expulsion will begin and end;
3. The other forms of discipline that the school district considered or attempted, and an explanation of the district's decision to administer the suspension or expulsion;
4. The opportunity to receive educational services during the suspension or expulsion;
5. The student's and parents'/guardians' right to an informal conference with the principal or designee;
6. The student's and parents'/guardians' right to appeal the suspension or expulsion, including where and to whom the appeal must be requested; and
7. For a long-term suspension or expulsion, the opportunity for the student and parent/guardian to participate in a reengagement meeting.

Language assistance. The school district must ensure the initial and written notices required under this section are provided in a language the student and parent/guardian understand, which may require language assistance for students and parents/guardians with limited-English proficiency under Title VI of the Civil Rights Act of 1964.

If a hearing is requested, the superintendent or designee shall schedule the matter for a hearing within one (1) school business day of such request.

The student and the district or representatives thereof shall be permitted to inspect in advance of such hearing any affidavits or exhibits which are to be submitted at the hearing. The student and parent/guardian shall have the opportunity to be represented by counsel, to explain the alleged misconduct and to present affidavits, exhibits, and such witnesses as desired, as well as the opportunity to question witnesses.

The hearing shall be conducted before a hearing officer appointed by the superintendent or designee. Such hearing officer shall not be a witness and shall determine the facts of each

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case solely on the evidence presented at the hearing. The hearing officer shall state in writing the findings as to the facts, conclusions and disposition to be made. The decision shall be provided to the student and parent/guardian or counsel.

If the hearing officer imposes/upholds a long-term suspension or expulsion, the student and his/her parent or guardian shall have three (3) school days after receiving the hearing decision to appeal that decision to the board of directors. If an appeal is not taken, the corrective action or punishment decided upon shall take effect at the end of this three (3) day period. The school will provide an opportunity for a student to receive educational services during a period of suspension or expulsion. If an appeal is made to the board of directors, the imposition of the corrective action or punishment may be stayed until such appeal is decided.

The school must convene a meeting with the student and the student's parent(s) or guardian(s) within twenty (20) days of the student's long-term suspension or expulsion, but no later than five (5) days before the student's enrollment, to discuss a plan to re-engage the student in a school program.

All long-term suspensions and reasons therefore shall be reported in writing to the superintendent.

Legal Reference:	WAC 392-400-110	Discipline Policies and Procedures
	392-400-260	Long-Term Suspension--Conditions and Limitations
	392-400-265	Long-Term Suspension--Notice of Hearing--Waiver of Hearing
	392-400-270	Long-Term Suspension--Pre-Hearing and Hearing Process
	392-400-280	Expulsion--Notice of Hearing Waiver of Hearing
	392-400-285	Expulsion--Prehearing and Hearing Process
	392-400-460	Informal Conference
	392-400-465	Right to Appeal
	392-400-610	Educational Services
	392-400-710	Student Reengagement Meeting

Adopted: September 8, 1993
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