

## **FINANCIAL MANAGEMENT**

### Title I Administrative Internal Control Policy for Title I Travel, Contracted Services, Training and Capital Outlay Purchases and Expenditures

Pursuant to the directives of the U.S. Department of Education which require recipients of Title I funds to adopt Title I administrative policies that address compliance with federal and state requirements and establish internal control for the Title I program, the Kennewick School District agrees to comply with this policy when administering the Title I program.

1. All Title I funded purchases and expenditures shall be directly related to allowable Title I activities and services that are necessary to effectively carry out the objectives of the current program, and for the benefit of eligible participants.
2. Title I purchases and expenditures shall be restricted to those incurred by persons with direct Title I duties and responsibilities and/or which benefit eligible Title I participants.
3. Title I funded inservice training shall be directly related to specific Title I program activities and provided only to persons with Title I program responsibilities and duties.

October 28, 2009