

**NON-INSTRUCTIONAL OPERATIONS**Medical Insurance

Medical plans are offered in the district on a payroll deduction plan. Employees may select from among those plans which are made available by the district's approval. The district will make a contribution toward approved insurance premiums for each employee each month in an amount which is determined each year.

When an employee's sick leave expires, the district will continue to accept such premium from the employee and remit same to the carrier each month during the terms of an approved leave of absence. The employee is responsible to make the necessary arrangements for insurance continuance with the district business office.

Adopted: September 9, 1992