



September, 2011

Dear Parent/Guardian,

**Your child may be eligible for extra help in reading, language arts, or math!** Earlier, you received a letter explaining that the school your child attends did not meet Adequate Yearly Progress (AYP) requirements for two or more years. The letter also explained that if your child **remained at their current school**, he/she may be eligible for Supplemental Educational Services (SES). This extra help is provided to your child in reading, language arts, and/or math. The extra help can be provided before or after school, on weekends, during school vacations—and it's tutoring for **FREE!**

The companies that provide SES free tutoring are approved by the Title I department at the Office of Superintendent of Public Instruction (OSPI). The tutoring companies are **not** part of the Kennewick School District. **You can choose any provider from the approved list.** Eligible students will be enrolled in SES tutoring after the enrollment forms are processed. All SES tutoring will begin **after** January 17, 2012.

**Come meet math and reading tutors and choose the best one for your child!**

Included with this letter is an invitation to the **SES Provider Fair** on Tuesday, October 11, 2011 at the Park Middle School Cafeteria from 5:30-7:00 pm. We hope that you can join us. **\*\*\*Spanish Interpreters will be available\*\*\***

**Do you want to enroll your child in SES?**

Included with this letter is an enrollment form for SES tutoring. Students who participate in the free/reduced meal nutrition program and who attend, and remain at, the following schools are eligible to receive this free tutoring:  
Amistad Elementary, Eastgate Elementary, Westgate Elementary, Edison Elementary, and Park Middle School.

The enrollment window to enroll your student in the SES program begins October 10 and ends on October 28, 2011. Please fill out the enrollment form and return it to the address on the form by October 28, 2011. We hope that you will attend the SES Provider Fair. If you decide not to enroll your child in SES now, you might have one more opportunity during a second SES enrollment period in February. There will only be a second enrollment period if space is still available in SES tutoring. If you have questions, please call 222-6582.

Sincerely,

Jack Anderson  
Director of Federal Programs



**Does your child need help in reading or math?**

**You are invited to come learn about  
FREE TUTORING FOR YOUR CHILD**

**October 11, 2011**

**5:30 p.m. – 7:00 p.m.**

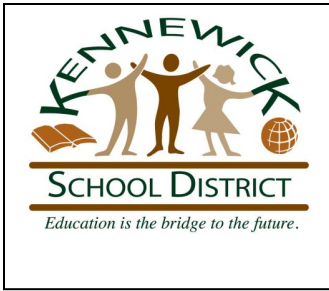
**Park Middle School Cafeteria**

**1011 W. 10<sup>th</sup> Ave. Kennewick, WA 99336**

**Students who receive free or reduced lunch can also receive free tutoring!  
Tutoring providers from the community will be available to tell you about  
their programs.**

**COME AND REGISTER YOUR CHILD!**

- **Don't wait! The deadline to sign up is October 28, 2011**
- **Questions? Please contact your child's school or call 222-6582**



**Kennewick School District**  
**2011-2012 APPLICATION**  
**FOR FREE SUPPLEMENTAL TUTORING (SES)**

**Supplemental Educational Services Enrollment Form**

To be used for parental choice of Supplemental Service Provider at schools in the school improvement for two or more years. Your family must meet the income limits under the law. **You must qualify for Free or Reduced lunch services. You may choose any SES provider on the state's approved provider list.**

<http://www.k12.wa.us/TitleI/TitleI/SES-Provider.aspx>

**\*Please Print**

**Which School does your child attend?** (Amistad, Eastgate, Edison, Westgate, Park Middle School)

**Name of school:** \_\_\_\_\_

Student Last Name: \_\_\_\_\_ Student First Name: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

**Choose an SES Provider:**

Name of Provider: \_\_\_\_\_

A list of providers can be obtained from your child's principal, the KSD, or on the OSPI web site:

<http://www.k12.wa.us/TitleI/TitleI/SES-Provider.aspx>

Contact Providers for more information about their services. If sufficient funds are not available to serve all eligible students, the district must give priority to the lowest achieving eligible students. Questions? Email:

[jack.anderson@ksd.org](mailto:jack.anderson@ksd.org); Phone: 222-6582

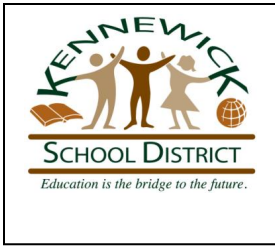
Subject Area for Tutoring: (Math or Reading)

Parent Signature: My signature below indicates that I:

- I have chosen a provider that best meets the individual needs of my child.
- I am responsible for all transportation to and from tutoring.
- Give permission to the KSD and the provider I have selected to exchange academic and directory information.
- Submit this form to the KSD SES Services 1000 W. 4<sup>th</sup> Ave, Kennewick, WA 99336 no later than October 28, 2011

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# Help Your Child Be Successful with Supplemental Education Services (SES)Free Tutoring

**Please come meet our math and reading tutors at our provider fair on October 11, 2011  
at Park Middle School 5:30-7:00 p.m.**

Students who attend Amistad, Eastgate, Westgate, Edison, or Park Middle Schools schools who also participate in free/reduced lunch are eligible to receive this free tutoring.

➤ **Checklist for choosing a provider:**

- Does your child need help in reading, math or both? Ask your child's teacher.
- Does your child need individual or small group tutoring?
- Does the provider design lessons for your child's needs or do they use a preset program?
- Do you need tutoring at home, school, a library or community center? Ask the provider where they provide tutoring! Ask if they provide transportation to and from their tutoring site.
- Tell the tutor what kind of help you expect and need for your student!
- Is your child learning English as a second language? Does your child receive special education services? Ask the tutor if they have training in these areas.
- How many hours of tutoring will your child receive? Some tutors offer more tutoring hours than others.

➤ **Checklist for working with your child's tutor:**

- Did the tutor write a **learning plan** for your child? The learning plan should have a measurable goal that tells you what your child should be able to do by the end of the tutoring sessions.
- Did the tutor talk with you about the learning plan and ask you to sign it?
- Is the tutor giving you monthly progress reports that explain to you how well your child is doing towards meeting the goals in the learning plan?
- Don't wait for the progress reports! Ask the tutor **often** how your child is doing and what skills he/she is working on!
- Remember~ the tutor is getting paid to provide tutoring that will help your child do better in school! Your involvement and questions can help make this happen!

➤ Eligible, enrolled students will receive a confirmation letter in November that lists the tutor's name contact information.

➤ Your child's tutoring should start in January, 2012 unless you and the provider agree on a later start date.

**Questions? Call 222-6582.**

Jack Anderson  
Director of Federal Programs  
Kennewick School District